



Yate Town Council Environment and Community Committee

3 March 2021

You are invited to attend a meeting of the **Environment and Community Committee** of **Yate Town Council** to be held remotely via Zoom on **Tuesday 9th March 2021** between 6.30pm – 8.00pm for the purpose of transacting the business set out in the agenda below.

Join Zoom Meeting

<https://zoom.us/j/96996139603?pwd=NGZzSGU2Tm9LeINRemVkaC9sYm40Zz09>

Meeting ID: 969 9613 9603 Passcode: 445670 Mobile 01314601196

One tap mobile

Hayley Townsend
Town Clerk

Agenda

In the exercise of Council functions, Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivering services under the public sector Equality Duty and Equality Act 2010.

1. Apologies for Absence
2. Declarations of Interest under the Localism Act 2011

Members who consider that they have an interest are asked to: (a) State the item number in which they have an interest, (b) The nature of the interest, (c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest.



3. To Receive Any Requests for Dispensations
4. Public Participation Session with Respect to Items on the Agenda
5. To Receive and Approve the Minutes for the Environment and Community Meeting Held on 19 January 2021 (copy herewith).
6. To Consider the Following Items on the Clerk's Report:

Item 1 Town Centre

1/1 Town Centre Strategy Group

Item 2 Town Council Facilities

2/1 Estates Manager's Report
2/2 Venues Report
2/3 Defibrillators
2/4 Brinsham Park – Ice Cream Tender

Item 3 Sub Committees & Working Groups

3/1 Events Sub-Committee
3/2 Public Rights of Way
3/3 Yate Ageing Better, Health & Wellbeing
3/4 Allotments Sub Committee

Item 4 Joint Committees

4/1 Joint Parish Consultative Committee

Item 5 Reports from Outside Bodies

Item 6 Consultations

6/1 Current Consultations
6/2 Urgent Consultation
6/3 Consultation Responses

Item 7 Youth

7/1 LPW Youth Provision



- Item 8 Town Twinning**
- Item 9 Carbon Net Zero Commitment**
- Item 10 Graffiti & Litter**
- Item 11 Outstanding Items**
- Item 12 Confidential Items**
12/1 Estate Managers Report
12/2 Tudor Cottage
- Item 13 Considerations of Impact of decision on Climate and Waste**

Yate Town Council

Environment and Community Committee

9th March 2021

Clerk's Report

Item 1. Town Centre

1.1 Yate Town Centre Strategy Group

To **NOTE** that the next update is due to be circulated to members of the group in March 2021.

Item 2. Town Council Facilities (Including Parks, Play Areas, Properties, Assets and Facilities)

2.1 Estates Manager's Report

To receive the Estates Manager's report. (Appendix 1)

2.2 Venues Report

To receive a combined venues report for The Armadillo Youth Café, The Pop Inn Café and Yate and District Heritage Centre (Appendix 2). (NB: *This is a new combined venue report to trial following members feedback for prioritising efficiency in reporting.*)

To be advised that the 2021/2022 Record of Agreement with South Gloucestershire Council to deliver Education Workshops is now up for renewal and has been reviewed in consultation with Councillors John Gawn, Cheryl Kirby and Chris Willmore. (Appendix 2a) To **RESOLVE** that the 2021/2022 Record of Agreement with South Gloucestershire Council be signed.

To **RECEIVE** proposal from the Freelance Curator and Project Manager of the Home from Home art project in North Yate; proposal for the Armadillo to work in partnership with the art project (Appendix 2b) and to agree a way forward.

2.3 Defibrillators

To **NOTE** a request was sent to YOSC Ltd to request that they consider relocating the internal defibrillator, to an outside wall on site. The following feedback was received:

- There would be little advantage to moving the defibrillator outside the building, as when the track is used the club house would normally be open;
- When the track is not in use the gates to the complex would be locked so there would be no access to the site;
- The YOSC defibrillator is manufactured to be used indoors and if it was moved to an external location, a locked case and electrical supply would be required.

To receive the public Defibrillator Feedback Grid (Appendix 3) and consider the Community Projects Officer **RECOMMENDATION** to:

- Progress the procurement and installation of external defibrillators and associated works at the following sites in priority order (subject to power supply and appropriate permissions), at a cost of up to £8,000.00 (all associated costs to be taken from the remaining £8,263.67 2020/2021 budget):
 - Parish Hall (external wall near to main entrance, power supply on site);
 - Yate & District Heritage Centre (on the wall by the entrance as there is existing power supply here).
 - Brinsham Park (adjacent to noticeboard by car park);
 - Westerleigh Common (suitable location to be identified);
- Any additional AED purchases to replicate existing installations recommended by South Western Ambulance ('Powerheart G5 AED Semi-Automatic Package' in a locked box);
- Progress the install of all four defibrillators by the end of Summer.

2.4 Brinsham Park – Ice Cream Tender

To **NOTE** the tender process is in progress in order that an Ice Cream vendor is arranged for Summer 2021.

Item 3. Sub-Committees and Working Groups Responsible to the Environment and Community Committee

3.1 Events Sub-Committee

To **NOTE** a doodle poll will be sent out for a meeting to take place in early June 2021. Yate Rocks! 2022 to be added to the agenda.

3.2 Public Rights of Way, Commons and Greens Sub-Committee

To receive any information.

(Item raised at Environment & Community Committed meeting on 19th January 2021 referring to LYA048 at Peg Hill was discussed at the Planning and Transportation Committee Meeting on 16th February 2021 and will now report to that meeting).

3.3 Yate Ageing Better, Health and Wellbeing Sub-Committee

(a) Meetings of the Yate Ageing Better, Health and Wellbeing Sub-Committee

To receive and **NOTE** the minutes of the Yate Ageing Better, Health and Wellbeing Sub-Committee meetings that took place on:

- 14th January 2021, 10am-11am via Zoom (Appendix 4);
- 18th February 2021, 10am-11am via Zoom. (Appendix 5).

(b) Community Marquee

To **RECEIVE** the Officer Marquee Report (Appendix 6) and identify the way forward.

To receive any additional updates from the Community Projects Manager and Estates Manager.

3.4 Allotments Sub-Committee

To **RECEIVE** the minutes and recommendations from the Allotments Sub Committee meeting held on 2nd March 2021. (To be circulated)

Item 4. Joint Committees

4.1 Joint Parish Consultative Committee

To receive any update.

Item 5. Reports from Representatives on Outside Bodies

To **NOTE** minutes received from outside bodies were previously circulated to Members with a request to advise if they wish to discuss matters contained therein. (Appendix 7)

Item 6. Consultations

6.1 Current Consultations

No current consultations to report.

6.2 Urgent Consultations

To receive any urgent consultations.

6.3 Consultation Responses

- a) South Gloucestershire Council
Consulting on the decommissioning proposals for the Family Group Conference Service.

Consultation Link [Click here for consultation](#)

To **NOTE** no comments were received to report in respect of this consultation.

Item 7. Youth

7.1 LPW Provision

To receive and **NOTE** the quarterly monitoring report for Q3 (Appendix 8);

To further **NOTE** that:

- The Community Projects Manager is trying to arrange a Zoom meeting with an LPW representative to review the temporary delivery schedule change, agreed back in November 2021;
- The invoice payment for Q3 totalling £14,516.00 was agreed in consultation with members via email and is being progressed.

Item 8. Town Twinning

To receive any update.

Item 9. Carbon Net Zero Commitment

To **NOTE** the following:

- Energy saving week was promoted on social media w/c 18th January, to share resources for saving energy with the community;
- New North Yate Community Building – SGC climate emergency has confirmed investment of £140,000 into the decarbonisation cost of the building, to meet SGC Zero Carbon commitment;
- Works to be undertaken at the YMCA to be done with consideration to energy saving lighting and refurbishment of existing equipment before purchasing new.

Item 10. Graffiti and Litter

To **NOTE** utility cabinets with graffiti remaining are scheduled to be painted in March (weather permitting).

Item 11. Outstanding Items

To **NOTE** status of pending log (Appendix 9).

Item 12. Confidential Items

That in view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.

Each Councillor present shall declare that there are no other persons present who are not entitled to be (hearing or seeing), and/or recording the meeting.

12/1 Estate Managers Report

To receive confidential appendices 2 & 3 to the Estate Officers Report Item 2/1.

12/2 Tudor Cottage

To receive confidential verbal update in respect of Tudor Cottage.

Item 13. Consideration of Impact of Decision on Climate and Waste

To consider if there are any impacts on climate and waste following decisions taken by the Committee during this meeting.