

DON'T FORGET

... NOTIFY THE TOWN COUNCIL OFFICE OF THE FOLLOWING;

- Nominations for Management Committee to be received at least 24 hours before the AGM
- Any motions to be raised at the meeting to be received at least 14 days prior to the AGM
- Any suggested revisions to the constitution to be notified prior to the AGM



YATE COMMUNITY PLAN AGENDA

WEDNESDAY, 30TH JANUARY 2013

- 1. Welcome and introductions
- 2. Apologies for absence
- 3. To receive and approve Yate Community Plan constitution (Appendix 1) (as this has previously been discussed it is anticipated that no more than ten minutes will be allocated to this topic)
- 4. To approve annual accounts
- 5. To elect Chair, Treasurer and Secretaryfor the Management Committee, along with up to 4 Committee members. (Nominations are to be received by the Town Council Office at least 24 hours before the AGM takes place)
- 6. To appoint an independent examiner
- 7. Bank account and signatories
- 8. To receive any motions for consideration by the meeting which must be received by the Town Council office at least 14 days prior to the AGM
- 9. To recap on the Community Plan, celebrate successes and look ahead to the future
- 10. To introduce guest speakers Jacqui Ward (Community Engagement Officer at South Gloucestershire Council and Dick Whittington (West of England Rural Network) and listen to their presentation on "The Next Step"
- 11. Open discussion
- 12. Networking and refreshments



