



Tender Opportunity – Kingsgate Park Refurbishment (Phase 2)

Yate Town Council would like to invite interested parties to tender for the opportunity of Phase 2 of the Kingsgate Park Refurbishment project and have prepared the following documents to assist as part of the tender:

- Design brief;
- Form of Tender, Anti-collusion Certificate and Climate and Planet Declaration.

The anticipated budget for the works is £200,000.00 excluding VAT

How to tender:

Please review the attached Design brief and return the following documents as part of your tender submission:

- Signed Form of Tender, Anti-collusion Certificate and Climate and Planet Declaration;
- Drawings, including a site plan and appropriate illustrations;
- Detailed specification of works;
- Written description of the play value of proposed elements within the design;
- A priced and timed schedule of work items, listing individual elements with potential installation timeframe;
- An elemental breakdown of tender will be required for valuations/ variation, or should the client wish to omit an item, or work element from tender;
- Allowance for a RoSPA inspection at both design and installation stages;
- Provide a method statement prior to beginning work on site to describe how the work will be managed on site, including safety provisions and protection of the public;
- A minimum of 3 references, from projects with similar scale/ financial value.

NB* Financial checks may be undertaken on selected contractors, post-tender and prior to appointment, depending on contract value.

Tenders will be assessed using the terms set out in the design brief, please see item 6.

It is prohibited for prospective contractors to contact Yate Town Councillors or Staff to encourage or support their tender outside of the prescribed process outlined below.

The tender process will open on Wednesday 1st February 2023 and run for 4 weeks until noon on Tuesday 28th February 2023.

The decision process and key dates will then be as follows:

- All tenders will be opened and reviewed, within 7 days of **Wednesday 1st March 2023**.
- We may contact you at this point if we have any queries about your tender or require any clarification.



- A synopsis of the tenders will be presented to the Play Area and Properties Project Steering Group of Yate Town Council to review and formally award the contract;
- Tender submissions may be used for public consultation activities;
- We will respond to everyone who submitted a valid tender to notify you of the outcome no later than **5.00pm on Friday 24th March 2022**.

Please return all tenders via email to tenders@yatetowncouncil.gov.uk no later than noon on Tuesday 28th February 2023.

Please get in touch with me directly should you have any questions regarding the details of the tender. My email address is LCollier@yatetowncouncil.gov.uk

HOWEVER, please ENSURE the actual tender is submitted to the specific email address in the document above. Tenders submitted via any other email address will not be considered.

Yate Town Council, Poole Court, Poole Court Drive, Yate, South Gloucestershire, BS37 5PP

Tel: 01454 866506

Website: www.yatetowncouncil.gov.uk