



# Tender Opportunity – Insurance Renewal

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## Insurance Renewal

### This opportunity has **CLOSED**

Yate Town Council reaches the end of a 5-year agreement with its current insurance providers in April 2023 and is opening up invitations to tender to insurance providers for a new 3-year agreement, with an option to extend the agreement to 5 years.

#### How to tender:

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Full details are available on the Government Contract Finder Website :

[For the link to the Insurance Renewal tender, please click here.](#)

**The tender process will open on Friday 24th February 2023 and run for 3 weeks until noon on Friday 17th March 2023.**

Please find attached the following information to assist in providing your quotations:



[Vehicles & Equipment List – Insurance Renewal Tender Opportunity 2023](#)

116.41 KB 3 downloads

DOWNLOAD

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[Indicative Insurance Policy Schedule – Insurance Renewal Tender 2023](#)

257.42 KB 2 downloads

DOWNLOAD

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## The decision process and key date will then be as follows:

- All tenders will be opened and reviewed following the closing date **noon Friday 17th March 2023**
- We may contact you at this point if we have any queries about your tender or require any clarification.
- A synopsis of the tenders will be presented to the Finance & Governance Committee of Yate Town Council on **Tuesday 28<sup>th</sup> March 2023** to review and formally awarded the contract.
- We will respond to everyone who submitted a valid tender to notify you of the outcome no later than 5.00pm on **Thursday 30<sup>th</sup> March 2023**.

Please return all tenders via email to [tenders@yatetowncouncil.gov.uk](mailto:tenders@yatetowncouncil.gov.uk) addressed to the "Town Clerk" no later than noon Friday 17<sup>th</sup> March 2023.

Please get in touch with me directly should you have any questions regarding the details of the tender or if you require further information to provide a quote. My email address is [PCarroll@yatetowncouncil.gov.uk](mailto:PCarroll@yatetowncouncil.gov.uk)

**HOWEVER, please ENSURE the actual tender is submitted to the specific email address in the document above. Tenders submitted via any other email address will not be considered.**

Yate Town Council, Poole Court, Poole Court Drive, Yate, South Gloucestershire, BS37 5PP

Tel: 01454 866506

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BS37 5PP

01454 866506

## Opening Hours

Office opening hours:

Mon to Thurs: 9am - 4.30pm

Fri: 9am - 4.00pm



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