

MINUTES OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING HELD ON TUESDAY 4 FEBRUARY 2020 FROM 7.30PM TO 7.55PM AT POOLE COURT.

Councillor Cheryl Kirby – Chair

Present: Councillors John Davis, Mike Drew, John Ford, John Serle, Karl Tomasin and Chris Willmore.

Deputy Town Clerk/RFO and Deputy RFO.

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Ben Nutland and Margaret Marshall. Councillor Jane Price was not present.

2 DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011

Declarations of interest under the Localism Act 2011 were received from:

Councillor John Ford	YOSC
Councillor John Serle	Yate & District Bowling Club
Councillor Karl Tomasin	Yate & District Bowling Club
Councillor Chris Willmore	U3A

3 REQUESTS FOR DISPENSATION

No requests for dispensations were received.

4 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

No members of the public were present.

5 RECOMMENDATIONS FROM THE ENVIRONMENT AND COMMUNITY COMMITTEE MEETING HELD ON 21 JANUARY 2020

The following recommendation from the Environment and Community Committee meeting held on 21 January 2020 was considered:

Item - 7/2 Armadillo - Armadillo Venue Operations Officer's Report

RESOLVED The Chernobyl Children's Lifeline be offered use of the Community Cinema and funded by means of a grant from the 2020/2021 grant budget (to the value of the standard charge), to be administered internally.

6 SEALING AND SIGNING OF TOWN COUNCIL DOCUMENTS

It was **NOTED** that the following documents had been signed or sealed and signed:

- JCT Minor Works Contract between Yate Town Council and Sutcliffe Play South West for phase 2 works of the Abbotswood play enhancement in the sum of £36,669;
- JCT Design & Build Contract between Yate Town Council and DR Jones (Yeovil) Ltd for the provision of a new facility at YOSC in the sum of £190,015.

7 ACCOUNTS/FINANCE

7/1 Accounts for Payment

The accounts for payment previously authorised in line with the Financial Regulations were received and **NOTED**. (Appendix 1)

7/2 Bank Reconciliations

It was **NOTED** that bank reconciliations to 30 December 2019 have been viewed and agreed by Councillor Ben Nutland.

7/3 Income and Expenditure Report to 31 December 2019

The Finance and Governance Committee **RECOMMEND** that the Income and Expenditure report to 31 December 2019 be approved. (Appendix 2)

7/4 Insurance

(a) Fidelity Insurance

It was **NOTED** that the level of fidelity insurance cover for Members and employees currently stands at £5m. Bank balances stood at £1,901,345.90 as at 31 December 2019. The annual precept for 2020/2021 will be paid in two halves, April and September, in the sum of £667,095 per half year.

RESOLVED To retain the current level of fidelity insurance at £5million.

7/5 Investments

It was **NOTED** that Yate Town Council investments as at 30 December 2019 were held as follows:

- £414,329.97– 33 Day Notice Triodos Bank Account (variable interest, currently 0.60%);
- £540,764.30 Nationwide Business Instant Saver (variable interest, currently .65%);
- £99.84 – Co-Operative Bank Current Account (variable interest, payable only on balances over £2,000);
- £677,402.29 - Nationwide 95 Day Saver Account (variable interest currently .90%)
- £3,000 – Barclays Bank Current Account (no interest);
- £2,252.25 - Barclays Bank Imprest Account (no interest);
- £163,497.25 - balance of funds – Barclays Bank Instant Access Savers Account (variable interest rate of 0.75%);
- £100,000 – The Public Sector Deposit Fund (variable rates of return).

7/6 Fundraising

a) MAF Funding

It was **NOTED** that Councillor Ben Nutland has offered £1,800 of MAF funding to provide a further defibrillator in Yate; an application has been submitted to South Gloucestershire Council for this funding.

Thanks be extended to Councillor Ben Nutland.

b) YOSC Multi Activity Building (YOSC MAB)

It was **NOTED** that grant applications have been made with the following outcomes:

- Enovert – grant application was unsuccessful;
- Sports England – confirmed the award of £100,000 grant towards the cost of the YOSC Multi Activity Building;
- The National Lottery - outcome of application awaited.

Thanks were extended to all those involved in the Sports England application.

8 PREMISES

8/1 Sunnyside Bowling Club

It was **NOTED** that Yate and District Bowling Club's Annual Report and Financial Statement for the period 1 October 2018 to 30 September 2019 has been received and was previously circulated to members via email on 18 December 2019.

8/2 YMCA

A request from South Gloucestershire Sports & Education for a cooker to be installed in the kitchen at YMCA was received and considered.

RESOLVED Correspondence be sent to South Gloucestershire Sports & Education to advise that the council has considered the refurbishment of the kitchen at the YMCA; however, it is not included in the programme for the 2019 – 2021 financial years. The intention is that the kitchen would need to be refurbished before a cooker could be installed, as part of the council's long terms plans, therefore, on this occasion, the request be declined.

9 SUB-COMMITTEE REPORTS

9/1 Grants & Finance Sub-Committee

Further to minute number 114/4 of the Full Council meeting held on 7 January 2020, delegated powers were granted to the Finance and Governance Committee to consider the granting of an emergency grant to the U3A group if required.

It was further **NOTED** that:

- Circadian has agreed to meet with representatives of Yate Town Council to discuss working with organisations in our community to deliver outcomes of the recent consultation. (Response awaited to agree a date);
- Contact has been made with the organiser of the U3A table tennis group which takes place at the Leisure Centre once a week, to advise that plans are being made to meet with Circadian to generally discuss the provision of activities for the older community in Yate as set out in the Yate Ageing Better Consultation;
- Following a conversation with a representative of U3A who organises an activity at the Leisure Centre, it was suggested that grant funding one U3A group could cause issues with other U3A groups and that they will monitor any further price increases.

RESOLVED Correspondence be sent to the U3A group to advise the date the grant applications open for the 2020/2021 grant round and advise they are welcome to apply for grant funding should they wish to do so.

9/2 Service Level Agreements (SLAs)

It was **NOTED** that:

- Age Concern has terminated its lease for the use of the Celestine room at Poole Court and will be leaving on 8 March 2020;
- The availability of the Celestine Room has been widely advertised as available to community and charitable groups for lease;
- An initial enquiry has been received from a charity requesting further details regarding the leasing of the Celestine Room.

RESOLVED The charity which has contacted the Town Council be advised of the current details relating to the room, to include the charge which is to reflect the existing rent applied to the outgoing tenants. The charity also to be notified that the council has a grant scheme that assists organisations which rent Yate Town Council properties and carry out work in our community.

9/3 Staffing and Governance

It was **NOTED** that the next meeting of the Staffing and Governance Sub-Committee will be 7pm on Monday 24 February at Poole Court.

9/4 IT - Website Review Sub-Committee

It was **NOTED** that quotations have been received for the design and hosting/maintenance of a new Town Council website. A meeting with a provider is in the process of being arranged.

10 TOWN COUNCIL OUTSIDE BODIES WHICH REPORT TO THE FINANCE AND GOVERNANCE COMMITTEE

a) Avon Local Council Association (ALCA) Regional Committee

It was **NOTED** that the Larger Councils Committee Meeting was held on 21st January 2020; minutes yet to be received. The date for the next meeting is 21st April 2020.

It was **NOTED** that ALCA is trying to streamline the ALCA Resources Sub-Committee to future proof finances and any handover if ever needed. It is also going in for a revamp of its website, undertaking a members survey to ascertain exactly what member councils want from ALCA.

b) National Association Local Councils (NALC) - Larger Councils' Group

It was **NOTED** that the NALC spring conference is scheduled to take place from 9.00am – 4.15pm on 17th March at the Aviva Auditorium, London and has a health and wellbeing focus.

RESOLVED Mike Drew to attend the NALC spring conference on behalf of Yate Town Council.

11 CONSULTATIONS

(Paper copies of all consultations are available to view in the Town Council office)

11/1 Current Consultations

It was **NOTED** that there were no current consultations to report.

11/2 Consultation Responses

It was **NOTED** that there were no consultation responses to report.

11/3 Urgent Consultation Documents

It was **NOTED** that no urgent consultation documents have been received.

12 YOSC ATHLETICS AND TRACK FACILITY PROJECT STEERING GROUP

12/1 Project Steering Group

It was **NOTED** that:

- During the 12 months defects period, monthly meetings are taking place between the Estates Manager and YOSC Site Manager and quarterly meetings between the Estates Manager and the Contract Administrator. The outcome of these meetings are:
 - Several issues with the cage were identified:
 - A restraint system to prevent wind from blowing the cage net inwards and also into the throwers path has now been fitted, this will be monitored;
 - Further issues regarding the carbines twisting are being investigated by the manufacture;
 - The inner aluminium track edge/kerb are causing concern where large gaps are appearing in the joints, which lead to damaged seating sections. A meeting with the manufacturer is being arranged for the New Year, it is hoped this will be arranged to take place in February;
 - High Jump bed mesh cover has been replaced;
 - Skirts have been added to the base of the Pole Vault landing mat frames;

- Further snagging issues that have been added to the list include cracked kerbs, flaking paint within the steeple chase and damaged buckles to the high jump bed. A snag meeting with CLS and the consultant has been arranged for Wednesday 5th February.
- Final accreditation certification is awaited from UKA and officers are working with the contractor, YOSC Ltd and the contract administrator to conclude this element;
 - Track Mark 1 – Track - Approved
 - Track Mark 2 – Field - Submitted, awaiting approval
 - Track Mark 3 - Ancillary – Submitted, awaiting approval
 - Track Mark 4 – Operations – Submitted, awaiting approval
 - Track Mark 5 – Floodlighting – Approved
 - Track Mark 6 – competition – awaiting further certificate
 - The invoice in the sum of £60,843.10 plus VAT (dated 8 July 2019) has been paid to the contractor and the invoice in the sum of £49,829.96 plus VAT (dated 12 September 2019) will be paid to the contractor on the sign-off from the Project Consultant that the contractor has satisfied elements they are responsible for, in order for the site to achieve accreditation;
 - The Estates Manager has been liaising with YOSC Ltd on the specification for track maintenance, which has now been agreed;
 - An update was received from a YOSC Trustee;
 - The Project Consultant had advised the contract did not require the outcome of the accreditation therefore the outstanding invoice for the contract should be paid.

RESOLVED The Project Consultant to advise the cost of undertaking the remaining snagging items and the cost to replace the pole vault, should it be required, and if there is enough money within the remaining retention monies to cover these costs then the payment of £49,829.96 plus vat be released.

13 CONFIDENTIAL ITEMS

In view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and instructed to withdraw.

No confidential items were received.

MEETING CLOSED

Payments made between 1st and 31st January 2020			
Date Paid	Payee Name	Transaction Detail	Total
02/01/2020	ASMC	Bowling Green Maint Jan 2020	£ 596.90
06/01/2020	British Telecom Payment Service	Telephone charges	£ 15.16
08/01/2020	Bank Current Account	Bank Transfer	£ 4,827.06
08/01/2020	British Telecom Payment Service	Telephone charges	£ 15.60
08/01/2020	South Gloucestershire Council	Rates - Heritage Centre	£ 78.00
08/01/2020	South Gloucestershire Council	Rates Armadillo	£ 1,829.00
08/01/2020	South Gloucestershire Council	Rates - Poole Court	£ 2,308.00
09/01/2020	Barclays	Bank charges	£ 57.00
10/01/2020	Imprest Account	Bank Transfer	£ 1,051.08
17/01/2020	Avon Pension Fund	DEC Pension Contributions	£ 10,589.60
17/01/2020	Avon Services Ltd	Refuse Sacks	£ 272.10
17/01/2020	Avon Sports Ground Maint Co.	Bowling Green Maint Jan 2020	£ 175.08
17/01/2020	Bank Current Account	Bank Transfer	£ 102,482.66
17/01/2020	Bank Current Account	Bank Transfer	£ 3,000.00
17/01/2020	Beacon Cleaning Services	Cleaning Town Council Properties	£ 1,421.39
17/01/2020	Blazen Web Marketing	Website Support	£ 165.60
17/01/2020	Brake Bros Ltd	Kitchen stock for resale	£ 127.51
17/01/2020	Bristol Gas & Heating Ltd	Heating Pump Yosc	£ 75.00
17/01/2020	Broxap Limited	Heavy Duty Bollard	£ 160.80
17/01/2020	Cardiac Science	Defibrillators	£ 7,212.00
17/01/2020	Catering Tech Services Ltd	Dishwasher parts/repair PIC	£ 784.14
17/01/2020	Chapple & Jenkins Wholesale De	Kitchen stock for resale	£ 325.21
17/01/2020	Fuelgenie Business Accounts	Fuel Estates Vehicles	£ 331.39
17/01/2020	H2O Window Cleaning Services	Cleaning Town Council Properties	£ 80.00
17/01/2020	Halliday Lighting	Lighting check YOSC	£ 598.70
17/01/2020	Hedgehog Rescue	Grant funding	£ 500.00
17/01/2020	Henry Howard Finance	Armadillo Coffee Machine	£ 182.00
17/01/2020	Hunts Foodservice Ltd	Kitchen stock for resale	£ 390.74
17/01/2020	J Hollister Hardware	Estates maintenance materials	£ 121.40
17/01/2020	Learners First	Yate Ageing Better Consultation	£ 4,000.00
17/01/2020	Linela Embroidery Ltd	Staff Uniform	£ 54.60
17/01/2020	MD Group	Building Maintenance Works	£ 924.00
17/01/2020	Microsoft	IT Software subscription	£ 183.51
17/01/2020	Murray Hire Ltd	Estates Staff PPE/Lights	£ 527.20
17/01/2020	NSG Security Monitoring Ltd	Security Patrols	£ 1,020.48
17/01/2020	Office Beverages	Water cooler rental/supplies	£ 66.69
17/01/2020	Quality First Window Cleaning	Cleaning Town Council Properties	£ 92.58
17/01/2020	RK & KN Sood	Newspapers Pop Inn Café	£ 41.40
17/01/2020	Royal Mail Group plc	Prepaid postal service	£ 2.12
17/01/2020	Scoffers	Kitchen stock for resale	£ 165.95
17/01/2020	SHB Hire Ltd	Estates Vehicle Lease Payment	£ 437.10
17/01/2020	Silvey Fuel Oils Ltd	Fuel Estates Vehicles	£ 415.49
17/01/2020	South Glos Recoveries	December Recovery Payment	£ 306.76
17/01/2020	South Gloucestershire & Stroud	Course Fee - Apprenticeship	£ 100.00
17/01/2020	South Gloucestershire Council	Cleaning Town Council Properties	£ 1,662.90
17/01/2020	Steam Clean Systems	Steam Clean System	£ 5,172.00
17/01/2020	SUEZ Recycling and Recovery UK	Waste/Recycling Collections	£ 487.01
17/01/2020	The Consortium	Cleaning Materials	£ 1,268.24
17/01/2020	Trade UK	Estates maintenance materials	£ 73.91

17/01/2020	Verde Recreo Ltd	Maintenance - YOSC	£ 446.26
17/01/2020	Virgin Media Payments Ltd	Wifi Poole Court	£ 48.00
17/01/2020	Virgin Media Payments Ltd	Phone charges	£ 40.19
17/01/2020	Water2Business	Water/Sewerage	£ 620.25
17/01/2020	West Mercia Energy	Gas/Electric Town Council Properties	£ 4,162.23
17/01/2020	Wicksteed Leisure Ltd	Howard Lewis Refurbishment	£ 51,387.94
17/01/2020	World Snooker Services	Snooker cue tips	£ 15.60
17/01/2020	Yate Genieri Link	Grant funding	£ 97.20
17/01/2020	Yate Women's Institute	Grant funding	£ 169.99
18/01/2020	South Gloucestershire Council	Cleaning Town Council Properties	£1,662.90
19/01/2020	South Gloucestershire Council	Project management Howard Lewis	£ 4,489.06
20/01/2020	South Glos Council	Pop Inn Cafe Rates Jan 20	£ 184.00
20/01/2020	South Gloucestershire Council	URBIE SLA	£ 60.36
20/01/2020	South Gloucestershire Council	Rates - Football Pavilion	£ 125.00
20/01/2020	South Gloucestershire Council	Rates - Bowling Pavilion	£ 125.00
20/01/2020	South Gloucestershire Council	Rates - Parish Hall	£ 304.00
21/01/2020	MD Group	Building Maintenance Works	£ 184.80
21/01/2020	South Gloucestershire Council	IT Support	£ 543.98
22/01/2020	Bank Current Account	Bank Transfer	£ 12,239.04
22/01/2020	British Telecom Payment Service	Telephone charges	£ 165.56
22/01/2020	HMRC	Dec Tax/NI Contributions	£ 11,130.94
22/01/2020	Telefonica O2 UK Limited	Estates mobile phones	£ 19.74
23/01/2020	British Telecom Payment Service	Telephone charges	£ 42.12
31/01/2020	Bank Current Account	Bank Transfer	£ 44,809.23
31/01/2020	Staff salaries Jan 2020	Staff salaries Jan 2020	£ 44,767.11



YATE TOWN COUNCIL

Income & Expenditure to 31st December 2019

YATE TOWN COUNCIL
Environment and Community Committee
Summary Income and Expenditure to 31st December 2019

EXPENDITURE	Expenditure	Actual Expenditure	Budgeted Expenditure	Revised Budget	Balance
COST CENTRES	2018/2019	Months 1 - 9	2019/2020		
SPORTS PAVILION/BOWL GREEN	18,087	11,850	22,230	22,385	10,535
FOOTBALL PAVILION/PITCHES	14,586	4,803	16,566	17,260	12,457
TENNIS COURTS	992	17	587	587	570
YOSC	11,302	33,801	117,393	39,942	6,141
KINGSGATE PARK	25,012	12,809	51,103	52,453	39,644
BRINSHAM FIELDS	11,386	8,400	20,196	23,390	14,990
PLAY AREAS	65,244	9,215	89,752	81,630	72,415
OPEN SPACES	63,083	30,333	84,419	83,214	52,881
YATE COMMON	0	251	7,000	251	0
ABBOTSWOOD	378	405	4,655	2,637	2,232
WOODLANDS/WOODS AT REAR OF RIDGEWOOD	0	0	5,000	0	0
PUBLIC RIGHTS OF WAY	0	0	500	0	0
ESTATES STAFF	110,677	147,962	79,895	60,309	(87,653)
ESTATES PICKUP TRUCK (Citroen crewcab)	6,619	5,868	6,987	7,402	1,534
ESTATES VAN	3,516	3,597	3,777	3,842	245
ESTATES TRACTOR	1,532	1,557	1,276	2,014	457
ESTATES RIDE ON MOWER (Kubota)	1,099	646	1,491	1,474	828
ESTATES VEHICLE (Renault Kangoo Electric)	3,935	3,518	5,049	4,035	517
BATWING MOWER	8,449	2,492	4,391	4,032	1,540
ESTATES RANGER PICK UP TRUCK	6,133	6,960	6,637	6,625	(335)
ETESIA MOWER	514	530	1,556	1,542	1,012
ESTATES EQUIPMENT	3,787	7,289	3,276	3,622	(3,667)
TRANSPORT INITIATIVES	328	127	1,680	680	553
YOUTH AND COMMUNITY SUPPORT	171,274	103,804	221,208	194,342	90,538
HERITAGE CENTRE	76,581	47,016	85,794	84,163	37,147
PARISH HALL	11,249	7,491	15,700	15,418	7,927
POP-INN CAFÉ	33,902	25,115	31,914	38,515	13,400
POOLE COURT	70,909	52,890	85,788	85,054	32,164
ARMADILLO YOUTH VENUE & CAFÉ	251,866	176,791	398,630	312,514	135,723
YMCA	1,811	1,440	10,689	6,172	4,732
FACILITIES DEVELOPMENT	3,369	0	0	0	0
TRANS TO ER	0	0	0	0	0
TOTAL EXPENDITURE	977,620	706,977	1,385,139	1,155,504	448,527

YATE TOWN COUNCIL
Environment and Planning Committee
Summary Income and Expenditure to 31st December 2019

INCOME					
COST CENTRES	Income	Actual Income	Budgeted Income	Revised Budget	Balance
	2018/2019	Months 1 - 9	2019/2020		
SPORTS PAVILION/BOWL GREEN	20,274	15,270	20,360	20,360	5,090
FOOTBALL PITCHES	4,596	3,495	6,521	5,000	1,505
TENNIS COURTS	1,037	1,440	1,000	1,389	(51)
YOSC	0	8,333	140,000	81,767	73,434
KINGSGATE PARK	8,692	7,619	7,382	7,619	0
BRINSHAM FIELDS	4,591	0	0	0	0
OPEN SPACES	120	60	60	60	0
ESTATES VEHICLES	61	0	0	0	0
YOUTH AND COMMUNITY SUPPORT	23,684	11,369	580	11,284	(85)
HERITAGE CENTRE	3,535	3,614	3,471	3,550	(64)
PARISH HALL	16,662	15,525	15,857	16,037	512
YMCA	0	4,085	12,409	4,825	740
POP-INN CAFÉ	24,728	24,111	30,857	30,050	5,939
POOLE COURT	56,119	47,985	53,501	53,160	5,175
ARMADILLO YOUTH VENUE & CAFÉ	63,385	53,688	63,868	62,386	8,698
ESTATES STAFF	0	409	0	0	(409)
TRANS FROM ER	0	17,509	84,042	17,509	0
TOTAL INCOME	227,484	214,512	439,908	314,996	100,484
NET	750,136	492,465	945,231	840,508	348,043

YATE TOWN COUNCIL
Finance and Governance Committee
Summary Income and Expenditure to 31st December 2019

EXPENDITURE

COST CENTRES	2018/2019	Actual Expenditure Months 1 - 9	Budgeted Expenditure 2019/2020	Revised Budget	Balance
DEMOCRATIC REPRESENTATION	1,416	746	8,364	7,464	6,718
CIVIC EXPENSES	3,385	2,041	4,559	2,864	823
SERVICE SUPPORT	298,686	215,175	348,144	341,910	126,735
GRANTS	16,432	16,269	18,500	17,500	1,231
TRANS TO ER	0	0	0	0	0
TOTAL EXPENDITURE	319,919	234,231	379,567	369,738	135,507

INCOME

COST CENTRES	Income 2018/2019	Actual Income Months 1 - 9	Budgeted Income 2019/2020	Revised Budget	Balance
DEMOCRATIC REPRESENTATION	0	0	0	0	0
CIVIC EXPENSES	1,115	506	0	500	(6)
SERVICE SUPPORT	2,631	-52	0	23	75
BANK INTEREST	10,251	3638	2,000	6,000	2,362
PRECEPT	1,175,049	1,253,331	0	1,253,331	0
LCTS GRANT	18,298	7,542	7,542	7,541	(1)
GRANTS	650	305	0	0	(305)
TRANSFER FROM EARMARKED RESERVES	0	6,000	0	6,000	0
TOTAL INCOME	1,207,994	1,271,270	9,542	1,273,395	2,125

NET EXPENDITURE

(888,075)	(1,037,039)	370,025	133,382
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Capital and Other Projects
Summary Income and Expenditure to 31st December 2019

EXPENDITURE
COST CENTRES

	2018/2019	Actual Expenditure Months 1 - 9	Budgeted Expenditure 2019/2020	Revised Budget	Balance
CE - ST MARY'S PLAY AREA	0	1,716	2,000	1,715	(1)
CE - MILLSIDE PLAYZONE	5,359	12	0		(12)
CE - BRINSHAM PLAY AREA	24,170		0		0
CE - KINGSGATE PARK PLAY AREA	0	80,931	0	80,931	0
CE - HOWARD LEWIS PLAY AREA	0	46,576	0	47,662	1,086
CE - PLAY AREA REFURBISHMENT	2,047		187,164		0
CE - PEG HILL SKATE PARK	0	2,973	800	2,973	0
CE - SUNNYSIDE FOOTBALL PAVILION	162,710		0		0
CE - YOSC (BETTERMENT) TRACK	631,466	148,507	320,000	141,561	(6,946)
CE - YOSC ASTROTURF			220,000	226,088	226,088
CE - BUILDING FUND	38,599	4,828	25,601	25,601	20,773
CE - LAND ACQUISITION	(1,500)		0		0
CE - NEW BUS SHELTERS	0		0		0
CE - KINGSGATE PARK	0	3,911	0	43,911	40,000
CE - ABBOTSWOOD CAPITAL ENHANCEMENT	0	4,583	0	68,528	63,945
CE - BOLLARDS	4,600		0		0
CE - SIGNS & NOTICEBOARDS	23,787		0		0
CE - ESTATES VEHICLES/EQUIPMENT	24,236		0	4,000	4,000
CE - BUSINESS REVIEW IT	8,576	636	0	5,000	4,364
CE - ARMADILLO GARDEN PROJECT	1,030		0		0
CE - SERVICE SUPPORT PROJECT DEVT	10,729	10,757	1,601	4,111	(6,646)
CE - YOSC SUPPORT	6,324	15,280	0	15,280	0
CE - YATE AGEING BETTER	2,887	4,009	0	2,500	(1,509)
CE - OPEN SPACE SCULPTURE	0	920	0		(920)
CE - YOSC ASTROTURF	10,824	226,088	0		(226,088)
CE - YOSC BOXING CLUB	0	12,523	0		(12,523)
CE - YMCA	154,011	17,118	0	35,989	18,871
CE - Other proj capital for ID	0	0	0	4,559	4,559
TRANS TO ER	0	263,452	0	263,452	0
TOTAL EXPENDITURE	1,109,855	844,820	757,166	973,861	129,041

INCOME

	Income 2018/2019	Actual Income Months 1 - 9	Budgeted Income 2019/2020	Revised Budget	Balance
TOTAL INCOME	1,205,600	265,252	307,164	259,552	(5,700)
TRANS FROM ER	0	486,045	120,000	486,045	0
TOTAL INCOME	1,205,600	751,297	427,164	745,597	(5,700)
NET CAPITAL EXPENDITURE	(95,745)	93,523	330,002	228,264	134,741

YATE TOWN COUNCIL
Summary Income and Expenditure to 30 September 2019

EXPENDITURE

COMMITTEES	Expenditure 2018/2019	Actual Expenditure Months 1 - 9	Budgeted Expenditure 2019/2020	Revised Budget	Balance
ENVIRONMENT AND COMMUNITY	977,620	706,977	1,385,139	1,155,504	448,527
FINANCE AND GOVERNANCE	319,919	234,231	379,567	369,738	135,507
CAPITAL PROJECTS	1,109,855	844,820	757,166	973,861	129,041
TOTAL EXPENDITURE	2,407,394	1,786,028	2,521,872	2,499,103	713,075

INCOME

COMMITTEES	Income 2018/2019	Actual Income Months 1 - 9	Budgeted Income 2019/2020	Revised Budget	Balance
ENVIRONMENT AND COMMUNITY	227,484	214,512	439,908	314,996	100,484
FINANCE AND GOVERNANCE	1,207,994	1,271,270	1,262,552	1,273,395	2,125
CAPITAL PROJECTS	1,205,600	751,297	307,164	745,597	5,700
TOTAL INCOME	2,641,078	2,237,079	2,009,624	2,333,988	96,909

NET EXPENDITURE	(233,684)	(451,051)	512,248	165,115	616,166
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0

**Bal available as
at 31.12.19 to
fund expenditure
to 31.03.20**

616,166

Capital and Other Projects - EARMARKED RESERVES (ER)
Summary Income and Expenditure to 31st December 2019
Opening Bal April

EARMARKED RESERVES	2018	From ER to GR	From GR to ER	Balance as at 01.04.19
PARK UPGRADES				
ER - KINGSGATE PARK	150,000	80,931	5,931	75,000
PLAY AREA REFURBISHMENT				
ER - CIL PEG HILL PROJECT	963	963		-
ER - PLAY AREA PROJECTS	16,302	1,715		14,587
ER - S106 - HOWARD LEWIS ENHANCEMENT	3,741		41,736	45,477
ER - S106 - INFORMAL PLAY ABBOTSWOOD	4,634			4,634
ER - S106 - KINGSGATE PARK GYM	3,911		40,089	44,000
BUILDINGS				
ER - BUILDING FUND	13,501	5,056		8,445
ER - YMCA	35,989	7,340		28,649
SPORTS FACILITIES				
ER - S106 SUNNYSIDE FOOTBALL PAVILION CAPITAL	11,013			11,013
ER - S106 - YOSC BETTERMENT PROJECT	121,250	141,561	20,311	0
ER - YOSC ASSET TRANSFER FUND	191,177	64,341		126,836
ER - YOSC - BOXING RELOCATION	36,000	41,736	56,522	50,786
ER - YOSC - ASTROTURF PROJECT	-	226,026	235,952	9,926
OPEN SPACES				
ER - ABBOTSWOOD	20,000	4,559		15,441
ER - RODFORD PLAYING FIELDS	13,204			13,204
OTHER PROJECTS				
ER - ALLOTMENTS	12,000			12,000
ER - ARMADILLO PROJECT FUND	18,658			18,658
ER - BUS SHELTERS	5,000			5,000
ER - BUSINESS REVIEW/IT	40,417			40,417
ER - PROJECT SUPPORT	115,735	50,699	3,348	68,385
ER - MAJOR PROJECT SINKING FUND (previously Armadillo sinking fund)	163,287	102,952		60,335
ER - YOSC SUPPORT	27,800			27,800
COMMITTED REVENUE EXPENDITURE				
ER - ELECTION EXPENSES	20,949		6,000	26,949
ER - GRANT FUNDING	176			176
ER - PUBLIC RIGHTS OF WAY	6,081			6,081
ER - S106 SL TENNIS COURT REVENUE FUNDS	5,014	386		4,628
ER - S106 SL FOOTBALL PAVILION REVENUE FUNDS	-		34,057	34,057
ER - S106 WITCHES HAT PA REVENUE FUNDS	7,165	551		6,614
ER - YATE AGEING BETTER CONSULTATION	19,818			19,818
ER - YOUTH PROVISION	180,329		22,765	203,094
TOTAL EXPENDITURE	1,244,114	728,815	466,711	982,010

NOTES

The notes below provide an explanation of significant variances as required.

Page 2 - Estates Staff

from this funding.

This budget head will show as overspent until reallocations are undertaken at the end of the year.