

**MINUTES OF ENVIRONMENT AND PLANNING COMMITTEE MEETING HELD  
ON TUESDAY 11 NOVEMBER 2014, 7.35PM – 8.35PM AT POOLE COURT, YATE.**

**P R E S E N T**

**Councillor John Ford – Chair**

**Councillors Tony Davis, Mike Drew (part meeting), Alan Monaghan, Martin Monk (part meeting), Mike Robbins, and Chris Willmore (part meeting).  
Town Clerk, Assistant Town Clerk, Estates Officer (part meeting) and Parks Supervisor (part meeting).**

**1 APOLOGIES FOR ABSENCE**

**RESOLVED** Apologies for absence were received from Councillors David Evan-Jones, Wully Perks, and Sue Walker.

**2 MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest under the Localism Act 2011 were received.

**3 REQUESTS FOR DISPENSATION**

No requests for dispensations were received.

**4 ENVIRONMENT AND PLANNING PROPOSED BUDGET 2015/2016**

Members received and **NOTED** the proposed Environment and Planning Budget for 2015/2016.

**5 HIGHWAYS AND TRANSPORTATION**

**5/1 Friends of Yate Station**

The minutes of the Friends of Yate Station meeting held on Wednesday 24<sup>th</sup> September 2014 were received and **NOTED**. (Appendix 1)

**5/2 Electric Car Network**

It was **NOTED** that further to comments having previously been received from South Gloucestershire Council as to why they have not installed a charging point along the A432 in Yate following receipt of £562,000 funding from the Government's Office for Low Emission Vehicles, no further information had yet been received regarding the traffic flow figures for the A432.

### 5/3 Yate Bus Station

It was **NOTED** that the following correspondence has been sent to South Gloucestershire Council; (in line with minute number 5/4 of the Environment and Planning meeting held on 10 June 2014)

*'As the current Yate bus station shelter is inadequate as in wet weather there is nowhere to stand or sit inside the shelter to stay dry, the seats were always soaked and there is no access for wheelchairs. Yate Town Council requests that to prevent members of the public getting soaked in future, sensible use of some of the money which South Gloucestershire Council is in receipt of from the Tesco Development to conduct a Traffic Management Study, be made available to build an additional shelter on the other side of the walkway, going right down to the ground, like the example given in Liverpool, to ensure it gives protection from inclement weather'*

It was further **NOTED** that a response is awaited and that during a conversation with a South Gloucestershire Officer it was indicated that a review of Yate Bus Station would be included within the Yate Transport Study.

*(Councillors Martin Monk and Chris Willmore entered the meeting)*

### 5/4 Transport Model

It was **NOTED** that further to previous correspondence having been sent to South Gloucestershire Council in relation to a transport model linked to development at North Yate and the response having been received by Full Council on 14 October 2014; in line with minute number 56 of the same meeting, correspondence has been sent to Stave Webb requesting he writes to South Gloucestershire Council's Director of Environment and Community Services requesting publication of a traffic master plan detailing how Yate will cope with the additional traffic created by the planned new developments;

It was further agreed that South Gloucestershire Council Members for Yate to raise this matter on the agenda for the next South Gloucestershire Council Full Council meeting.

### 5/5 Road Naming – Rodford School Site Development

Correspondence was received from the South Gloucestershire Council requesting suggestions for three road names for the development at Rodford School site.

**RESOLVED** Correspondence be sent to South Gloucestershire Council's Technical Officer to advise Yate Town Council considers three road names to be excessive for the number of properties on this site and considers one road name is sufficient; The suggested road name is Rodford Ride, having been suggested by local residents, because of Rodfords previous geographical relationship to the farm of which this was part, and the school of course. Ride being a main woodland route way and the periphery is surrounded by the surviving trees. The name also reflects the ride from the farm buildings to Stanshawes Court which is what the farm family built when it became wealthier.

If however the developers insist on three road names then the second choice is Hornbeam Ride, with Hawthorne and Maple coming lower.

## 6 TOWN CENTRE

### 6/1 Yate Town Centre Strategy Group

The minutes of the Yate Town Centre Strategy Group held on Wednesday 22<sup>nd</sup> October 2014 were received and **NOTED**. (Appendix 2)

### 6/2 Yate Leisure Centre

It was **NOTED** that further to comments having previously been received from South Gloucestershire Council advising that Circadian have asked for the existing canopy to be repaired and install fence and gates to prevent graffiti. The following response from Yate Town has been sent to South Gloucestershire Council and a response is awaited;

*'No further discussion with the Town Council who received the notes of the original meeting on 26 June 2013. I have had a chat with Members who were involved in the original meeting and it appears this is what the leisure centre asked for originally and Yate Town Council said no. Nothing has changed since so we cannot support the enclosure of this space. Therefore the solution has to be to repair or replace the canopy (does not matter which) but without enclosing the space - young people use it and it is better people are there than in less overlooked places.*

*There is no evidence that fencing off would remove the graffiti problem, just move it to another bit of the building.'*

## 7 TOWN COUNCIL PLAY AREAS, PARKS, OPEN SPACES AND SPORTS FACILITIES

### 7/1 Estates Officer's Report

The Estates Officer's report was received (Appendix 3).

*(Councillor Mike Drew entered the meeting)*

#### **RESOLVED:**

- South Gloucestershire Council to be advised that Yate Town Council will take over emptying the single dog bin on Melrose/Jubilee Road at Ridgewood allowing South Gloucestershire Council to replace the dog bins at Greenways Road and Quarry Road with multi use bins. South Gloucestershire Council to erect signs to be erected advising the public that bins are to be converted into dual use bins and consult the dog walkers. Yate Town Council to request that the replacement multi use bins are to be of a larger size and emptied regularly; arrangements be made for someone from Yate Town Council to look at the location with a South Gloucestershire Council Officer;
- The dog bin at Northfield to have the metal lid replaced with a plastic lid;
- A multi-use bin to be installed at the Goose Green Way entrance to Millside;
- Advice to be sought from Avon Wildlife in respect of where to place the 10 bird boxes that have been donated by the 1<sup>st</sup> Yate Scouts.
- South Gloucestershire Council to be advised that "dogs on leads" signs are missing from the Templar fields area.

*(Councillor Mike Drew left the meeting)*

## **7/2 Parks Supervisor's Report**

The Parks Supervisor's report was received (Appendix 4).

### **RESOLVED**

- Correspondence to be sent to South Gloucestershire Council advising them of the current rodent problem at Brinsham Lake and as Yate Town Council lease the land from South Gloucestershire Council we would expect a contribution towards the pest control at the lake as previous measures have obviously not worked;
- Two further quotations for pest control to deal with the rat population at Brinsham Lake to be obtained;
- Congratulations to be sent to the Friends of Kingsgate Park for the 'Its Your Neighbourhood' Level 5 outstanding award.

*(The Estate Officer and the Parks Supervisor left the meeting.)*

## **8 SOUTH GLOUCESTERSHIRE COUNCIL OPEN SPACE**

### **8/1 The Common**

To **NOTE** the following;

- Yate Town Council await details from South Gloucestershire Council in respect of the status of the cycleway/PROW, which has been advised is included as part of the common;
- The fox covert issue has been clarified and noted by Yate Town Council;
- A long term lease has previously been agreed as the sensible way forward; South Gloucestershire Council are offering a 50 year lease (in line with all other leases and that of Kingsgate Park);
- The Witches Hat lease (which expires in September 2015) to be included within the lease for the common – to be discussed and confirmed by South Gloucestershire Council Officers;
- Yate Town Council expect the Common to be maintained to a reasonable standard by South Gloucestershire Council until such time the lease is transferred to Yate Town Council with everything to be at a set standard;
- the title absolute has now been acquired for the parcel of land at the junction of Westerleigh Road and Rodford Way which has been transferred from Westerleigh Parish Council to Yate Town Council.

## **9 SUB-COMMITTEES AND WORKING GROUPS RESPONSIBLE TO ENVIRONMENT AND PLANNING COMMITTEE**

### **9/1 Allotments Sub-Committee**

No further update was received.

## **9/2 Planning Sub-Committee**

The minutes of the Planning Sub-Committee meeting held on Tuesday 14<sup>th</sup> October 2014 were received and **NOTED** (Appendix 5).

It was further **NOTED** that the next meeting of the Planning Sub Committee will be held on Tuesday 11<sup>th</sup> November 2014, directly after the Environment and Planning Committee meeting at Poole Court, Yate.

## **9/3 Public Rights of Way, Commons and Greens Sub-Committee**

It was **NOTED** that the next meeting of the Public Rights of Way, Commons and Greens Sub-Committee will take place on Monday 26<sup>th</sup> January 2015 at 6pm, Poole Court.

## **10 JOINT COMMITTEES RESPONSIBLE TO ENVIRONMENT AND PLANNING COMMITTEE**

### **10/1 Joint Cycleway Group**

The minutes of the meeting of the Joint Cycleway Group held on Monday 22<sup>nd</sup> September 2014 were received and **NOTED**. (Appendix 6)

## **11 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

### **11/1 Friends of The Common**

It was **NOTED** that the minutes of the meeting of the Friends of The Common held on Tuesday 23<sup>rd</sup> September 2014 have not yet been received.

It was further **NOTED** that an application made to The Woodland Trust in conjunction with The Friends of The Common for a free tree pack has been successful. The tree packs were available to communities, schools and universities with the aim that all those who took part in the First World War effort would be honoured by the planting of trees that will stand as a tribute for centuries to come.

The saplings are due to be delivered in early November and will be used to fill in gaps from the Station Road entrance along the cycle path on the field side. Arrangements are being made in conjunction with The Friends of The Common and South Gloucestershire Council to arrange planting.

### **11/2 Friends of Kingsgate Park**

The minutes of the Friends of Kingsgate Park meeting held on 2 September 2014 were received and **NOTED** (Appendix 7).

### **11/3 Friends of Brinsham Fields and Lake**

It was **NOTED** that the minutes of the AGM of the Friends of Brinsham Fields and Lake held on Monday 22<sup>nd</sup> September 2014 were previously circulated on 7 October 2014.

It was further **NOTED** that the next meeting of the Friends of Brinsham Fields and Lake will take place on Wednesday 3 December 2014, 7.30pm at the Pop Inn Café.

#### **11/4 Friends of Ridge Wood**

It was **NOTED** that the next meeting of the Friends of Ridge Wood Committee will be held on 12<sup>th</sup> November 2014, 7.30pm at Yate Fire Station.

#### **11/5 Hanson - Chipping Sodbury Quarry Liaison Meeting**

It was **NOTED** that the next meeting of the Hanson Chipping Sodbury Quarry Liaison Group will be held on Thursday 18<sup>th</sup> December 2014 at 11.00am at The Ridge.

### **12 CONSULTATION DOCUMENTS**

#### **12/1 Yate and Dodington – Abbotswood Shared Use Link**

[https://consultations.southglos.gov.uk/consult.ti/Abbotswood\\_Cycle/consultationHome](https://consultations.southglos.gov.uk/consult.ti/Abbotswood_Cycle/consultationHome)

Closing date: 25 November 2014

The above named consultation was received.

**RESOLVED** Delegated powers be granted to the Clerk to submit comments received by 25 November 2014.

It was also **NOTED** that this consultation has been re-opened following lengthy discussions with South Gloucestershire Council that Yate Town Council and residents along the route of the proposed dual use link had not been consulted properly.

South Gloucestershire Council have advised the following;

*'A new consultation page is being produced to reflect what remains of the proposals and the changed scope following feedback from our previous consultation. Feelings expressed mean we would no longer progress the former proposals between Shire Way and Abbotswood.'*

*We will be inviting comments again from the original stakeholders and representatives of organisations who were contacted previously. A letter will be issued that also alerts residents along what remains of the off road route between Abbotswood and Sundridge Park, to both the new and previous online consultation pages. This is circa two hundred and eighty properties in Abbotswood, Glenfall, Sandy Lodge, Prestbury, Lansdown, Woodmancote, Hatherley, and Northfield.*

*I should reiterate that the paths of the proposed route can currently be used by cyclists and I shall be clarifying that within the consultation documentation as we feel this may not have been made obvious in the original consultation.*

*We are left with a truncated timeframe within which we will be able to affect any works, particularly traffic signal alterations which are dependent upon an outside contractor's availability. Depending on the outcome of this revised consultation, our aim will be to undertake what we have confidence in delivering within the constraints of funding, contractor resource, Christmas retail period and weather of course.'*

**13 DOG CONTROL ORDERS**

It was **NOTED** that:

- the Anti-Social Behaviour Crime and Policing Bill received Royal Ascent in March 2014 and is now a legal Act;
- Dog Control Orders are now part of Public Spaces Protection Orders (PSPO) under the ASB, Crime and Policing Act 2014;
- Public Spaces Protection Orders can only be made by a Local Authority and not Town and Parish Councils;
- correspondence has been sent to South Gloucestershire Council requesting they implement the required PSPO's in Yate.

A response is awaited.

Signed .....

Date .....

MINUTES OF THE FRIENDS OF YATE STATION MEETING HELD ON WEDNESDAY 24 SEPTEMBER 2014 FROM 6.00PM TO 6.45PM AT POOLE COURT.

**PRESENT:** Councillor Wully Perks (Chair) – Yate Town Council.  
Nigel James and Linda Swainger - First Great Western.  
Martin Gosney and Dave Winter– Friend of Yate Station  
Heather Cullimore – Severnside CRP  
Sylvia Eastwood – Yate & Dodington In Bloom  
Steph Davies - Yate Town Clerk.

1. APOLOGIES FOR ABSENCE

**RESOLVED** Apologies for absence were received from Richard Kemble – Principal Transport Officer, South Gloucestershire Council, Councillor Chris Willmore – Yate Town Council and Sarah Collins Yate & Dodington In Bloom.

2. DECLARATIONS OF INTEREST UNDER THE LOCALISM 2011

No declarations of interest were received.

3. MINUTES OF THE MEETING OF THE FRIENDS OF YATE STATION HELD ON 28 APRIL 2014

**RESOLVED** The minutes of the Friends of Yate Station meeting held on 28 April 2014 were received with the following amendment to be made:

Item 5, first bullet point to read ....tickets booked for collection at Parkway can however be collected at Yate Station. ....

4. 25<sup>th</sup> ANNIVERSARY OF THE REOPENING OF YATE RAILWAY STATION

It was **NOTED** that the 25<sup>th</sup> anniversary of the reopening of Yate railway station was a successful day and that the BBC is uploading pictures of the event to its Facebook page.

A vote of thanks where extended to Sarah Collins for making such a lovely cake for the event.

5 UPDATE FROM PRINCIPAL TRANSPORT OFFICER, SOUTH GLOUCESTERSHIRE COUNCIL

A report was received from the Principal Transport Officer for South Gloucestershire Council and circulated prior to the meeting. (Appendix 1)

6. UPDATE FROM FIRST GREAT WESTERN

The representative from First Great Western reported the following:-

- o Confirmation that the 4<sup>th</sup> platform at Parkway is to go ahead, however no actual start date has yet been identified;
- o It is understood there is a clearance problem with the rolling stock;
- o Confirmed the forward track at Filton Park is going ahead, planned for 2017;
- o Looking at the restoration of the Bristol to Oxford service, not sure if electrification will allow for further paths;
- o The new car park at Bristol Parkway is now complete and the official opening took place two weeks ago, opened by Baroness Cramer;
- o Automatic number plate recognition is about to be introduced at the entrances/exits to the car park (end October). This will capture everyone who enters and exits the car park and identify those who leave without paying. There will be a special button for blue badge holders. It is intended leaflets will be made available prior to operation;
- o engineering works will shortly be undertaken at Parkway which will affect services from the station on Saturdays and Sundays resulting in no trains, however bus services will be laid on to provide a link from the station;
- o It is expected the work around the area will take approximately 18 months
- o Customer Ambassadors have been recruited to work on the platform at Parkway and also to keep an eye on Yate and Filton stations in times of disruption;
- o It was advised that there no update was available in relation to the insurance claim for the damaged cycle shelter at the Yate station site as this was not being pursued by First Great Western; Richard Kemble, South Gloucestershire Council Principal Transport Officer, having previously advised South Gloucestershire Council was taking care of this.

## 7. BRITISH TRANSPORT POLICE

No official update received.

## 8. UPDATE FROM IN BLOOM – STATION ROAD AREA PROJECTS, YATE COMMUNITY PLAN

It was NOTED:

- o the Station entry into the In Bloom competition had received a Level 3 award for 2014, its first year of entry;
- o ongoing planting works are to be undertaken at Yate Station by the In Bloom group, assistance was offered by the Severnside CRP representative via the Community Payback team and gratefully accepted;
- o the Severnside CRP representative advised there is grant funding available up to £1,000 to assist with the works; the In Bloom representative to investigate.

Congratulations were extended to all those involved in the works undertaken at the station for the In Bloom competition.

Sylvia Eastwood to take forward the vote of thanks to the young people involved in the project.

9. FRIENDS OF YATE STATION NEWSLETTER

No update received.

10. DATE OF NEXT MEETING

The next Friends of Yate Station meetings to be held at:

6pm on Wednesday 28 January 2015 at Poole Court and  
6pm on 27 May 2015 at Poole Court.

Thanks were extended to all those present for attending the meeting

S/ Transport/Friends of Yate Station,/Minutes24.0914/ E&P 11.11.14

## Update on rail service developments

### Great Western Rail franchise - update

1. As indicated at the last FOYS meeting, the current Great Western franchise ends in September 2015. The Department for Transport (DfT) propose a further direct award of up to 5 years with the aim of maintaining continuity and minimising disruption during a period of major infrastructure renewal on the network. This comprises electrification of the main lines to London and South Wales and delivery of other key projects such as Crossrail and provision of western access to Heathrow.
2. The response by the West of England to the DfT's consultation on the Great Western Franchise Specification was endorsed by the Joint Transport Board in July. The response included:-
  - o a formal request that Phase 1 of MetroWest be incorporated into the franchise requirements as part of the base specification, or at least a clear duty to co-operate and assist in its delivery. Likewise, if Phase 2 is advanced and falls within the timeframe of the new franchise then the agreement should place a duty on the operator to co-operate and assist with work on the operational cost of the Phase 2 services.
  - o the need for adequate rolling stock to meet future demand and the cascade of Class 165/6s units
  - o recommendation that the following improvements are included in the Direct Award:
    - 3 trains an hour between Cardiff and Bristol Temple Meads comprising an hourly limited stop service and 2 trains per hour serving all stations
    - maintain the current Cardiff-Bristol TM-Taunton service but strengthen capacity
    - maintain the current Gloucester-Bristol TM-Westbury service but strengthen capacity
    - 3 trains per hour over the Bristol-Weston.s.Mare-Taunton-Exeter line comprising an hourly limited stop service and 2 trains per hour calling at all stations between Bristol and Weston-super-Mare.
    - improve the frequency of trains on the Heart of Wessex line
    - provide an additional service between Severn Tunnel Junction and Bristol Parkway for commuters to the North Fringe and also connections with other services
  - o support for the up to five year Direct Award for continuity and to minimise disruption
  - o the case for additional services – restoration of Bristol to Oxford direct service; provision of hourly peak service to Severn Beach station; more calls at Patchway and investigation of scope to improve calls at Pilning; improved weekend services on local lines and greater capacity to take account of changed travel patterns and demand for travel to leisure events;
  - o appreciation of the support and funding for community rail partnerships by the incumbent train operator which should be mandated in the new franchise.

## Friends of Yate Station meeting, 24 September 2014

### Update on rail service developments

3. At the time of compiling this update report an announcement was awaited from Government regarding the next direct award franchise and the service specification.

### Great Western electrification

4. The Great Western Specification Document set out an indicative service pattern for the InterCity Express (IEP) routes linking London with the Bristol area and South Wales:-

- o 4 trains per hour (tph) overall between Bristol Temple Meads and London Paddington comprising 2 tph running via Bristol Parkway and 2 tph running via Bath and Chippenham
- o 2 tph between Cardiff and London via Bristol Parkway (one tph starts from or continues to Swansea).

The Bristol IEP services are planned for introduction in 2017 and the Cardiff and Swansea services will follow on completion of electrification in South Wales.

5. Preparatory work for electrification on the main London to South Wales line through South Gloucestershire has continued. Various bridges and other structures spanning the tracks are either being modified, by raising the decks or parapets, or are being replaced in entirety. Network Rail have undertaken local drop-in sessions with communities about schemes to replace bridges in Harcombe Hill in Winterbourne and Pearces Bridge in Stoke Gifford. As part of this engagement process presentations were being given at relevant Local Area Forums in September.

6. Extensive engineering works are expected on the London – Bristol & South Wales route during the period between Christmas and New Year. This is in connection with electrification, CrossRail and the final stages of work associated with remodelling of Reading station. Passengers intending to travel over the seasonal period are advised to look out for more details which will be made available by the train operators following confirmation by Network Rail.

### Metro West

#### Phase 1

7. The Preliminary Outline Business Case for Phase 1 was reported in full to the West of England Joint Transport Board on 12<sup>th</sup> September. In summary, the Business Case demonstrates that the scheme is value for money, has a commercial footing, is financially affordable and is deliverable in 2019. More detailed technical work needs to be undertaken and reported through subsequent business cases, before the scheme can proceed to construction. Full details can be found on [www.westofenglandlep.co.uk](http://www.westofenglandlep.co.uk).

## Friends of Yate Station meeting, 24 September 2014

### Update on rail service developments

#### Phase 2

8. Work on developing the business case for Phase 2 has started, with the aim of reporting in March. Network Rail have been commissioned to complete the required GRIP1 and 2 stages and CH2MHILL (consultants) to prepare the preliminary outline business case.

Richard Kemble  
Strategic Public Transport Officer, South Gloucestershire Council.  
23/9/14

**MINUTES OF THE YATE TOWN CENTRE STRATEGY GROUP MEETING HELD FROM 6.30PM -7.45PM ON WEDNESDAY 22 OCTOBER 2014 AT POOLE COURT, YATE.**

**PRESENT:** Andrew Lowrey (Yate Shopping Centre), Dan Bramwell (Bramwell Associates), Matt Simmons (Circadian Trust), Councillor Ruth Davis (South Gloucestershire Council), Mike Luton – South Gloucestershire Council, Margaret Bracey (Women's Section Royal British Legion), Councillor Paul Hulbert (Dodington Parish Council), Councillors Tony Davis (part meeting), Wully Perks (Chair), Sue Walker, and Assistant Town Clerk (Yate Town Council).

**1. APOLOGIES FOR ABSENCE**

**RESOLVED** Apologies for absence be received from Cath Challinor, Steve Evans, Mike Garratt, Claire Jaggard, Gary Hale, Mark Hull, Councillors John Davies & Chris Willmore (Yate Town Council).

**2. DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011**

No declarations were received.

**3. MINUTES OF THE YATE TOWN CENTRE STRATEGY GROUP MEETING HELD ON 11 JUNE 2014**

**RESOLVED** The minutes of the Yate Town Centre Strategy Group meeting held on 11 June 2014 were approved as a true and accurate record.

**Minute Number 11b Signage to Minor Injuries Unit**

It was **NOTED** that correspondence has been sent to South Gloucestershire Council requesting that a pointer with writing both sides to be put opposite Lidl pointing in towards the building, plus there is no sign visible from Westerleigh Rd side or Elswick Park and this is still outstanding.

**4. UPDATE FROM CIRCADIAN TRUST**

The representative of Circadian Trust provided an update as follows:

- Therapy Clinic have taken over the health and beauty unit offering sports injury and chiropractic treatments;
- Squash courts have undergone some refurbishment;
- Dry changing rooms are due to undergo a 6 week refurbishment;
- A Christmas open day is to be held on 14 December 2014 to encourage the community to try different activities;
- The South Gloucestershire Council Foster Team is holding a Christmas party at the leisure centre in December.

## **5. UPDATE FROM CRESTBRIDGE**

Representatives of Crestbridge provided updates as follows;

### **Numbers:**

- 99 Cyclists were stopped and removed from site – 91 Walkways – 0 Undercover/Main car park – 8 West end
- 59 groups of youths were spoken to and removed from site – 30 Walkways – 16 Undercover/Main car park – 13 West End
- 2 Store net calls were received asking for assistance
- 1 premises were found unsecure on evening checks involving tenant call outs
- 44 Defect reports were raised under health and safety checks
- 10 Intruder alarm activations were dealt with involving tenant call outs
- 42 groups of vehicles were removed – 42 Undercover/Main – 0 West car park.

### **General update:**

- Representatives from the Shopping Centre have visited the Houses of Parliament with the Enterprise Partnership to help raise the profile of Bristol and South Gloucestershire amongst National Retailers;
- Two new retailers have taken permanent lets this month, Blue Inc and Boots Opticians and two temporary lets have been agreed. This leaves only 8 vacant units out of a total of 105;
- The Christmas launch will begin on 13 November 2014 with Peter Andre and supporting acts. The Event will take place in the open area near the Leisure Centre due to expected large crowds. The Christmas parade will take place on 15<sup>th</sup> November 2014 and the new Christmas grotto will also be opened.

### **Cinema/Overflow Car Park update:**

- There has been a slight delay in the start of some early planned works on site due to some final conditions having not yet been discharged, the owners are in talks with South Gloucestershire Planners;
- Surveys and disconnections of services are due to take place at the 2 houses that are due to be demolished, however vegetation cannot be cleared until the outstanding conditions have been discharged;
- Two restaurant chains have confirmed leases at the new Riverside site with a 3<sup>rd</sup> restaurant close to agreeing;
- The anchor store at the Riverside development will be announced soon;

### **Matters arising**

- It was noted that 2015 will see the 30<sup>th</sup> Anniversary of the Twinning Association in Yate. The Twinning Association will contact the Shopping Centre to ask for their support by having flags or displays in the shop windows during the visit by the German Twinning representatives.

## **Shopping Centre 50<sup>th</sup> Anniversary 2015**

The Shopping Centre Manager advised that a huge celebration is in the early stages of planning and asked that this item be placed on the agenda of the Yate Town Strategy Meeting.

### **6. UPDATE FROM TESCO**

No update received.

### **7. UPDATE FROM THE ARMADILLO**

No update received.

### **8. YOUTH WORK**

An updated was received from the South Gloucestershire Council Youth Worker. (Appendix 1)

### **9. UPDATE FROM YATE LIBRARY**

An update from South Gloucestershire Council was circulated (Appendix 2).

### **10. TOWN CENTRE ISSUES**

#### **(a) South Gloucestershire Council Updates on Town Centre Issues**

An update from South Gloucestershire Council was circulated (Appendix 2).

#### **(b) Dementia Friendly Town**

It was **NOTED** that a Dementia Friendly Town Meeting took place on 29<sup>th</sup> September 2014 and that a Community Development Worker is due to be appointed to take the project forward to move Yate forward as a Dementia Friendly Town.

### **11. RIVER FROME / LINK ROAD**

Further to minute number 12 of the Town Strategy Meeting held on 11 June 2014;

*'It was **RESOLVED** that until the Yate Cinema Development is complete no further action is necessary in respect of the River Frome/Link Road improvements.'*

No information was received.

### **12. YATE AMBULANCE STATION – AMBULANCE SERVICE REVIEW**

No further updates received.

**13. HEALTHWATCH SOUTH GLOUCESTERSHIRE**

No update received. (Apologies received from the Healthwatch South Gloucestershire representative who asked that any comments in respect of local health and care provision are forwarded to him).

**14. TOWN CENTRE HEALTH CHECK**

No update received. (Apologies were received from the Town Centre Health Check representative).

**15. DATE OF NEXT MEETING**

**RESOLVED** The next meeting of the Yate Town Centre Strategy Group to take place at 6.00pm on Wednesday 28<sup>th</sup> January 2014 at Poole Court, Yate.

### Brimsham Green Youth Wing

- Catherine Challinor is now the full time Youth Worker, covering Dawn Young's maternity leave – this will be until the end of March 15.
- Tuesday (junior nights) have been extremely popular with between 50/60 young people attending each session.
- Thursday nights have been slowly building up, after some promotion in school, but we are currently not reaching the same high numbers as Tuesday nights.
- These sessions may need to be reviewed after Christmas - if no further improvement in numbers – young people have suggested year 7 only on Tues and years 8 and 9's on Thursday. I am reluctant to make any changes at present and without consultation
- Staffing – we currently have 3 vacancies over the 2 nights and are in the process of recruiting.
- We have recently had new leaflets printed and promoted the work at the Ambitions event held this week at UWE

### Urbie Detached Project

- The detached team are fully staffed and are out every Thursday and Friday evening.
- They are meeting reasonable numbers of young people, and have been delivering information and advice sessions around careers, sexual health and drugs and alcohol.
- They regularly visit Cranliegh Court, Witches hat, Peg Hill, Tesco, St Marys Park and Kingsgate
- During the colder weather they are providing hot drinks and snacks

**Yate Town Centre Strategy Group (22<sup>nd</sup> October 2014) – Updates from South Gloucestershire Council**

**Yate Town Library**

**Summer Reading Challenge (Mythical Maze) –**

Yate Library built on the success of the Summer Reading Challenge from 2013 with 1,566 children taking part in the challenge in 2014, their highest ever number. The challenge was to read six library books in this period and tell staff / volunteers about them. Children got rewards after they have read each pair of books (stickers, bookmarks, etc). For those who completed the challenge (65% of those at Yate Library) they also earned medals, certificates and choice of DVD or free swim vouchers. It wasn't just about the numbers though as we had much positive feedback from children and parents, not least from those who were previously reluctant readers. Our weekly craft activities, which accompanied the SRC. Over 300 children attended these events in total.

The challenge was supported by a large group of volunteers and included young people's dance – see video at <http://www.southglos.gov.uk/leisure-and-culture/libraries/libraries-childrens-services/summer-reading-challenge/>

**Discover Festival**

As part of the South Gloucestershire Discover festival Yate Library has run and hosted several events already this Autumn including a Family History tutorial, talk by crime author Pauline Rowson, also by local historian John Penny who presented a very entertaining film show about Bristol, as well as a talk on Beekeeping and well received commemoration of WW1 including songs and poems read by the Actonian Drama Group. Other groups who have used the library for their events include Guide Dogs For The Blind and Dodington Parish band (who performed one Saturday morning).

**Radio Bristol**

Library staff recorded sound bites for Radio Bristol promoting their visits to Yate Shopping Centre in September.

**Dementia work –**

The monthly Memory Café meets at Yate Library with 20-25 people coming each time. The last session was visited by Steve Webb MP. Separate to this group is the Sporting Memories group that meets each Tuesday morning discussing sporting memorabilia such as football match day programmes.

**Buggy Walkers** – to support the SGC organised weekly health walks for young mums with buggies Yate Library hosts the mums afterwards for refreshments and the use of our changing facilities!

	<p><b>First World War</b></p> <p>Thanks to Tesco for hosting the South Gloucestershire First World War exhibition and supporting the launch. The foyer provided an ideal venue for such an exhibition.</p> <p><b>Police</b></p> <p>PCSO Darren Thorn has been available on two occasions for local people to discuss any policing matters with. The popularity of these has resulted in Darren booking more sessions in November.</p> <p><b>Forthcoming</b></p> <ul style="list-style-type: none"> <li>• Tues 28<sup>th</sup> October – free Monstrous craft activity 10.30am (suitable for 4-10 yr olds)</li> <li>• Thu 30<sup>th</sup> October – Sodbury &amp; District Twinning Association Coffee Morning 10.30am</li> <li>• Sat 15<sup>th</sup> Nov – Make, Bake, Sow and Sell – Coffee Morning &amp; Craft Sale for Little Heart Matters charity 10.30am</li> </ul> <p><b>Community Hubs</b></p> <p>As part of the South Gloucestershire Council's saving programme the Council is planning to co-locate library and One Stop Shop services into the same building. There are four One Stops Shops including the one in Yate Shopping Centre. The saving need to be achieved by April 2017.</p>
<p><b>Update from Strategic Planning &amp; Housing Division</b></p>	<ul style="list-style-type: none"> <li>• Policies Sites and Places Plan – representations have been received on behalf of Yate Town Council, Crestbridge and a private individual. Officers are addressing representations and a revised draft plan is likely to be published in Spring 2015.</li> <li>• Planning Applications – to note that the developers of the Cinema scheme have been reminded that they cannot start onsite until a number of conditions have been discharged. We are working to discharge the conditions for which details have already been submitted as quickly as possible. A proposal for an extra nine dwellings at the entrance to Elswick Park has been withdrawn. The future of the 'town centre' community site at the entrance to Elswick Park remains unresolved.</li> <li>• Work towards the Town Centre traffic study is nearing a conclusion and updates will be provided to a future meeting.</li> </ul>
<p><b>Yate Town Centre and Movement</b></p>	<ul style="list-style-type: none"> <li>• Work is nearing completion on the feasibility study, and this had identified a number of interventions that could be implemented, using the Section 106 funding from the Tesco development, on the local transport network in Yate town centre. The study has focussed on</li> </ul>

<p><b>Study</b></p>	<p>Station Road, the Link Road, and Kennedy Way, and includes the section of Station Road and Badminton Road as far as the Council offices.</p> <ul style="list-style-type: none"> <li>• The interventions include the following: <ul style="list-style-type: none"> <li>▪ Modification of junction layouts</li> <li>▪ Improved pedestrian and cycle crossing points</li> <li>▪ Improved Bus stops and shelters</li> <li>▪ Improved cycle routes</li> </ul> </li> <li>• The Yate Town Council was asked to provide input to the study as part of the evidence gathering stage of the work, and a further meeting with the Town Council will now be held to discuss their priorities in relation to the identified interventions.</li> <li>• It should be noted that insufficient funding is available from the Section 106 to deliver all of the identified interventions, but the study does give the Council an evidence base to use to secure additional funding.</li> <li>• It is noted that the last meeting included a request for the Section 106 funding to be used for the replacement of the bus station stops / shelters. Recognising that the funding will need to be used in accordance with the terms of the section 106 Agreement, it is suggested that this request be discussed when SGC officers meet with the Town Council.</li> </ul>
<p><b>Yate Cycleways and Footpaths</b></p>	<ul style="list-style-type: none"> <li>• Funding from the Local Sustainable Transport Fund is being used to deliver two projects adjacent to Yate Town Centre, these being: <ul style="list-style-type: none"> <li>• Cycle route between Rodford Way and the town centre – this will largely be on road, but will include the improvement of a crossing on Kennedy Way to provide a toucan crossing (at the Sundridge Park junction).</li> <li>• Highfield Road footpath link – this path will be tidied up including cutting back vegetation.</li> </ul> </li> </ul> <p>Both of these projects will be completed in 2014/15 financial year.</p>
<p><b>Nibley Park and Ride</b></p>	<ul style="list-style-type: none"> <li>• A recent proposal for a solar farm adjacent to the proposed site for the Nibley Park and Ride has been reviewed, and it has been confirmed that the solar farm proposal would not</li> </ul>

	<p>compromise the delivery of a 236 space Park and Ride site. This would be sufficient size to accommodate the size of facility that was granted planning approval in 2006, plus a 30% additional capacity.</p>
<p><b>Yate HGV Study</b></p>	<p>Consultant engaged to consider the five routes:</p> <ul style="list-style-type: none"> <li>- B4059/B4427 between B4058 Bristol Road and A38 (Latteridge route)</li> <li>- B4058 Bristol Road between B4509 and A4174 at Hambrook (Winterbourne route)</li> <li>- B4058/B4059 between B4059 and M5 Junction 14 (Rangeworthy route)</li> <li>- A432 Badminton Road between the SGC offices and A4174 Wick roundabout (Badminton Road route)</li> <li>- A432 between Smarts Green roundabout and M4 Junction 18 at Tormarton (Old Sodbury route)</li> </ul> <p>The consultant has produced a draft Stage 1 report - "Data collection and analysis" - to establish the background and baseline starting point for the project.</p> <p>Meeting consultant today to review this Stage 1 report and agree the direction of the next stage - "Routes and Impact Assessment". It is anticipated that this second stage will take about three months to complete before Stage 3 "Consultation and Final Report", which also expected to take approximately three months.</p>

**ESTATES OFFICER'S REPORT TO ENVIRONMENT AND PLANNING COMMITTEE TO BE HELD ON 11<sup>th</sup> NOVEMBER 2014.**

**1 OPEN SPACES**

**1/1 THE COMMON (FOOTBALL PITCHES AREA ONLY)**

Nothing to report.

**1/2 POOLE COURT TO MOUND**

Nothing to report.

**1/3 ST MARY'S GREEN**

Nothing to report.

**1/4 TYLERS FIELD**

Nothing to report.

**1/5 GOOSE GREEN**

Nothing to report.

**1/6 YATE ROCKS**

Nothing to report.

**1/7 LONGS DRIVE**

Nothing to report.

**1/8 MILLSIDE**

Dog bin request – see item 9, below.

**2 SPORTS FACILITIES**

**2/1 SUNNYSIDE SPORTS FIELD**

Nothing to report.

**2/2 BOWLS GREEN**

The 2 floodlights mounted on the bowls pavilion have been optimised to light the driveway while visitors approach and leave the building.

**2/3 TENNIS COURTS AT SUNNYSIDE LANE**

Resurfacing works commenced on 29 September. Rain delayed works; nonetheless surfacing was completed on 31st October. Minor finishing works remain to be done, and the red/ green acrylic painting will take place in spring when conditions are suitable. Courts will be usable through the winter with temporary lines.

**2/4 BALL COURT AT HOWARD LEWIS PLAY AREA**

An approach has been received from a group wishing to use one of the courts for "walking football", a branch of the sport designed for older persons. More information can be found here:

<http://www.saga.co.uk/health/fitness/football-for-the-over-50s.aspx>

There will be no charge for this facility as they are open courts. The group anticipate using the courts in the morning, and will provide their own portable goals.

### **3 PLAY AREAS GENERAL**

RoSPA annual play area inspections have been ordered for the end of November.

Bark pits will be topped up during the week commencing 10th November. Various other routine maintenance works are being undertaken.

#### **3/1 EGGSHILL LANE PLAY AREA**

Nothing to report.

#### **3/2 HOWARD LEWIS PLAY AREA**

One of the maple trees adjacent to the Swingabout recently developed a split. It was inspected and because no remedial pruning or bracing was possible the tree was felled to ensure the safety of users.

#### **3/3 KINGSGATE PLAY AREA/KICKABOUT AREAS**

Nothing to report.

#### **3/4 LONGS DRIVE**

Nothing to report.

#### **3/5 MILLSIDE PLAY ZONE & OPEN SPACE**

Nothing to report.

#### **3/6 ST MARY'S PLAY AREAS**

Several new monkey rings are being sourced to replace those stolen.

A limb recently split from one of the Ash trees in the play area, bridging the adjacent footpath. It was removed the same day.

#### **3/7 TYNDALE AVENUE**

Hardcourt markings have been completed.

#### **3/8 WELLINGTON ROAD KICKABOUT AREA/ OPEN SPACE**

Nothing to report.

#### **3/9 WITCHES HAT PLAY AREA**

Nothing to report.

#### **3/10 PEG HILL SKATEPARK**

Nothing to report.

#### **3/11 LYE FIELD KICKABOUT AREA**

Nothing to report.

### **3/12 YATE WEST KICKABOUT AREA**

Nothing to report.

### **3/13 BRINSHAM FIELDS PLAY AREA**

The suspension ropes on the basket swing have been replaced. Although not dangerous, the polyamide covering had worn through to the metal rope core.

### **4 GROUNDS MAINTENANCE GENERAL**

Because of the warm wet autumn grass cutting will continue into November.

### **5 BUS SHELTERS**

Nothing to report.

### **6 TOWN SEATS**

Nothing to report.

### **7 NOTICEBOARDS**

The review of noticeboards signage and banners was considered at the Events and Marketing Sub-committee meeting on 23 September. It was recommended that £12,000 be included within the draft estimates for 2015/16 to replace Yate Town Council noticeboards that are in poor condition with an additional £1,300 to replace signs in poor condition and 1 banner. This was ratified at Full Council on 14<sup>th</sup> October.

### **8 LITTER BINS**

A survey of bin condition is being undertaken and defective bins are being repaired/ replaced as appropriate.

### **9 DOG BINS**

#### **Ridgewood**

South Glos Council have dog waste bins located at the following locations in Ridgewood:

- Greenways Road
- Quarry Road
- Melrose Close/ Jubilee Gardens

They are located within Chipping Sodbury parish, just inside the boundary. Chipping Sodbury Parish Council has paid for their emptying this year.

South Glos Council has advised that the parish council no longer wishes to fund their maintenance, and plans to remove them. It is considering replacing the bins at Quarry Road and Greenways Road with litter bins to minimise the impact, but no replacement is planned for the bin at Melrose/Jubilee. This is a well-used bin.

Many of the users of Ridgewood are Yate residents.

There are various options for future operation of these bins including:

- a) YTC takes over emptying of the 3 existing dog bins;
- b) YTC funds SGC to empty the 3 bins at £238.68 per bin/year;

- c) YTC takes over emptying of the single dog bin at Melrose/ Jubilee, allowing South Glos Council to replace the others with litter bins and empty them;
- d) YTC funds SGC to continue emptying the single dog bin at Melrose/ Jubilee, allowing South Glos Council to replace the others with litter bins and empty them.

Does the committee wish to take on or fund maintenance of any of these bins, considering their location?

#### **North Field**

A resident at North Field, South Yate, has requested the existing dog bin be re-located because it causes a nuisance. The bin lid slams, and causes annoyance. On 2 occasions when the bin is full, bags of waste have been thrown into the resident's garden and caused great distress. This is a well-used bin.

It is recommended that a bin with a non-slam lid be installed in a slightly different location to minimise the concerns.

#### **Millside open space**

A request has been made for a dog waste bin to be installed at the Goose Green Way entrance to Millside open space. There is no other bin in this area.

It is recommended that a litter bin, which can also be used for dog waste, be installed in this location.

#### **10 DONATED BIRD BOXES**

To **NOTE** that the 1<sup>st</sup> Yate Scouts have donated 10 bird boxes to the council. They are suitable for small species – Robins, Great Tits, Sparrows, and Nuthatches. The boxes have been constructed by the scouts, who come from all over Yate. The materials were donated by B&Q, and plaques were produced by Abraham's Jewellers.

The boxes can be put up by the Estates team over the winter in parks and open spaces. The Group has indicated that they don't mind where the boxes are located. Does the committee have preferred locations?

Parks Supervisor Report to Environment & Planning, Tuesday 11<sup>th</sup> November 2014

1. KINGSGATE PARK

a. Kingsgate Park Management & Vision Plan

To NOTE that a management plan is currently being produced to include future park maintenance i.e. future tree works, shrub bed maintenance etc. to be carried out over the next 5 years.

b. It's Your Neighbourhood Award

To NOTE that the Friends of Kingsgate Park were awarded Level 5 Outstanding in this year's It's Your Neighbourhood Award.

c. Bulb planting

To NOTE that bulb planting with the Friends of Kingsgate Park took place on 30<sup>th</sup> October. February Gold's were planted opposite the raised beds

d. Nature Reserve Management Plan

To NOTE the Kingsgate Park Nature Reserve five year management plan has been produced by Avon Wildlife Trust and a copy is available in the Town Council office.

BRINSHAM FIELDS AND LAKE

a. Byelaws

To NOTE further correspondence has been received from the DCLG as follows:

*Apologies for not getting back to you sooner on your Council's byelaw application.*

*I should stress there are no problems generally with the proposed byelaws and indeed the fishing rules which have now been incorporated into the byelaws. As you know from the Department's criteria the Department will have regard to whether the byelaws are reasonable and proportionate but also check that the proposals do not conflict with Government policy. Therefore one thing we do need to check is whether an outright ban on night time fishing is reasonable and proportionate but also consistent with Government policy.*

*So that is what we are currently doing, and I hope to come back and confirm the position in the next couple of weeks.*

*I am on leave this week but I would be happy to give you a call on Monday and let you have further details know as well as when we will be able to come back on the Council's proposals.*

To receive any further information

**b. Rodents**

Due to recent concerns of rodent activity around Brinsham Lake, South Gloucestershire Council have carried out a survey. The following correspondence has been received:

*The rat problem at Brimsham Park Lake is more extensive and rats have been observed swimming to and from the island. It is my professional opinion that the island is likely to be a major nesting area for the colonies affecting the lake. Rats were also observed on the shore edge and rat holes and runs seen around the shore edge and fishing platforms. As you are aware any treatment of the lake area will need to be carried out in accordance with recommendations made by English Nature to protect the wild fowl in the area, this requires secure rat boxes to be installed under the fishing platforms where possible and as many rat burrows located away from the water's edge to be baited and back filled this will significantly increase the amount of time to complete and also 2 pest officers to undertake this work. Any contractor working at this site would be required to follow this "good practice"*

South Gloucestershire Council can undertake these control methods around the lake at a cost of £3,480.

To receive comments.

**c. Bulb planting**

To NOTE that bulb planting with the Friends of Brinsham Park and lake, took place on 19<sup>th</sup> October. February Gold's were planted the other side of the ditch adjacent to the B-B-Q area.

**MINUTES OF THE PLANNING SUB-COMMITTEE MEETING HELD ON TUESDAY 14<sup>th</sup> OCTOBER 2014 FROM 8.45PM – 9.00PM AT POOLE COURT, YATE.**

**PRESENT:** Councillors Ian Blair, Martin Monk, Alan Monaghan and Wully Perks.  
Assistant Town Clerk (YTC)

**1. APOLOGIES FOR ABSENCE**

*RESOLVED* Apologies for absence were received and accepted from Councillors Mike Robbins, Chris Willmore, Mike Drew, Sue Walker, John Ford, John Davis, David Evan-Jones, Sue Evan-Jones, Tony Davis and Cleo Trotter. Councillors Margaret Marshall and Aziz Chowdhry were absent.

**2. MEMBERS' DECLARATION OF INTERESTS**

No Declarations of Interest

**3. PLANNING APPLICATIONS**

The meeting considered planning applications received from South Gloucestershire Council.

It was **RESOLVED** that comments contained in Appendix 1 be submitted to South Gloucestershire Council.

**4. SOUTH GLOUCESTERSHIRE COUNCIL PLANNING DECISIONS**

No decisions on recent planning applications were received.

**5. THE LAWNS, CHURCH ROAD, YATE, COM/14/0423/OD**

Correspondence was received an **NOTED** from South Gloucestershire Council Planning Enforcement Officer regarding the unauthorised development at The Lawns, Church Road, Yate (*Appendix 2*).

**6. DATE OF NEXT MEETING**

The date of the next provisional Planning Sub Committee meeting will be on Tuesday 28<sup>th</sup> October 2014 at 6.00pm.

**YATE TOWN COUNCIL  
PLANNING APPLICATIONS  
14<sup>th</sup> October 2014**

<b>Ref. No.</b>	PK14/3536/TRE
<b>Description</b>	Works to coppice various species to within 15cm of ground level to create 2m wide margin covered by Tree Preservation Order SGTPO 09/09 dated 22/09/2009
<b>Location</b>	1 and 13-31 Pear Tree Hey, Yate, Bristol, South Gloucestershire, BS37 7JT. Case Officer Simon Penfold
<b>Applicant</b>	Mr David Collard
<b>Received</b>	24 September 2014
<b>YTC Comments</b>	No Objection

<b>Ref. No.</b>	PK14/3510/TRE
<b>Description</b>	Works to various trees in accordance with survey received 24 September 2014, covered by Tree Preservation Order SGTPO 07/07 dated 23 November 2007.
<b>Location</b>	Rockwood House Gravel, Hill Road, Chipping Sodbury, Bristol, South Gloucestershire, BS37 7BW
<b>Applicant</b>	Mrs L Fisher
<b>Received</b>	24 <sup>th</sup> September 2014
<b>YTC Comments</b>	No Objection

<b>Ref. No.</b>	PK14/3767/F
<b>Description</b>	Demolition of existing conservatory to facilitate erection of two storey rear extension to provide additional living accommodation. Case Officer Trudy Gallagher
<b>Location</b>	22 Yate Rocks, Yate, Bristol, South Gloucestershire, BS37 7BU
<b>Applicant</b>	Doctor Neil Collin
<b>Received</b>	6 <sup>th</sup> October 2014
<b>YTC Comments</b>	No Objection

<b>Ref. No.</b>	PK14/3719/F
<b>Description</b>	Erection of single storey front extension to facilitate garage conversion. Erection of first floor side extension to form additional living accommodation and extension of existing rear conservatory. Case Officer Hannah Minnett
<b>Location</b>	14 The Brake, Yate, Bristol, South Gloucestershire, BS37 7QW
<b>Applicant</b>	Mr and Mrs S Walker Cox
<b>Received</b>	7 <sup>th</sup> October 2014
<b>YTC Comments</b>	No Objection

<b>Ref. No.</b>	PK14/3761/F
<b>Description</b>	Erection of rear conservatory.
<b>Location</b>	27 Sturmer Close, Yate, Bristol, South Gloucestershire, BS37 5UR
<b>Applicant</b>	Mr and Mrs I Merriman
<b>Received</b>	7 <sup>th</sup> October 2014
<b>YTC Comments</b>	No Objection

Julia Alden

Appendix 2  
to Appendix

Subject: FW: RE: COM/14/0423/OD - The Lawns, Church Road, Yate, South Gloucestershire

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From: Ian Blair  
Sent: 14 October 2014 16:14  
To: Steph Davies  
Cc: Chris Willmore  
Subject: FW: RE: COM/14/0423/OD - The Lawns, Church Road, Yate, South Gloucestershire

FYI  
Ian  
Sent from my Xperia™ tablet

----- Original Message -----

Subject: RE: COM/14/0423/OD - The Lawns, Church Road, Yate, South Gloucestershire  
From: James Cross <[James.Cross@southglos.gov.uk](mailto:James.Cross@southglos.gov.uk)>  
To: Ian Blair <[Ian.Blair@southglos.gov.uk](mailto:Ian.Blair@southglos.gov.uk)>  
CC: Robert Walsh <[Robert.Walsh@southglos.gov.uk](mailto:Robert.Walsh@southglos.gov.uk)>, Steve Evans <[Steve.Evans@southglos.gov.uk](mailto:Steve.Evans@southglos.gov.uk)>, Keith Jones <[Keith.Jones@southglos.gov.uk](mailto:Keith.Jones@southglos.gov.uk)>

Dear Cllr Blair,

I write to you further to my correspondence with you dated 28<sup>th</sup> August 2014 regarding the above unauthorised development at the above address.

Within my correspondence it was noted that planning application LPA ref: PK14/1997/F was being determined. From reviewing our records, I can now see that the above application has now been refused on the basis of design and impacts on TPO's.

I understand that the landowner who originally submitted the application, has now sold the property to a new landowner. Equally, it is to my understanding that the new landowner has instructed a Planning Consultant on their behalf to represent them in respect of these issues.

From liaising with my colleague in Development Management, Mr Griffith Bunce (case officer of above application), I understand that the new landowner and their agent are re-negotiating either an amended, or revised scheme.

Whilst these issues are being undertaken, there is not considered to be any imminent necessity to undertake formal enforcement action. Depending upon the outcome of these pre-application discussions with Mr Bunce, I will re-assess the expediency in taking formal enforcement action.

I trust that the above is clear and I apologise for being unable to provide you with a more thorough and comprehensive update at this stage. I will continue to liaise with Mr Bunce in respect of these issues and will take formal enforcement action if necessary, justified and expedient.

Should you require any further clarification or information please do not hesitate to contact me at your convenience.

Kindest regards,

**Mr James Cross Bsc (Hons). Lcgi TP.**

**Planning Enforcement Officer | [james.cross@southglos.gov.uk](mailto:james.cross@southglos.gov.uk) | ext. 3162**

**Planning Enforcement, South Gloucestershire Council, Council Offices, Badminton Road, Yate, BS37 5AF**



# JCG

## Joint Cycleway Group

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### MINUTES OF THE JOINT CYCLEWAY GROUP MEETING HELD ON 22 SEPTEMBER 2014 FROM 5.30PM TO 6.40PM AT POOLE COURT.

**PRESENT:** Sodbury Town Council – Councillor Paul Whittle (Chair).  
Pucklechurch Parish Council - Councillor Martin Smith  
Westerleigh Parish Council – Councillor David Lee  
Yate Town Council – Councillor Martin Monk  
South Gloucestershire Council, Transport Policy Manager – John Seddon  
South Gloucestershire Council, Capital Programme & Asset Manager – Andrew Went.  
U3A – Bob Keen.  
Cyclists/Friends of Kingsgate Park – Mike Pearce.  
Clerk to Joint Cycleway Group – Julia Alden.

#### 1 ELECTION OF CHAIR AND VICE CHAIR

**RESOLVED** Councillor Paul Hulbert (Dodington Parish Council) be elected Chair of the Joint Cycleway Group and Mike Pearce be elected Vice-Chair.

#### 2 APOLOGIES FOR ABSENCE

**RESOLVED** Apologies for absence were received and accepted from Councillors Paul Hulbert and Cliff Phelps, and Granville Olive.

Councillor Paul Robins (Sodbury Town Council), Councillor Martin Monk and Councillor Ian Blair (Yate Town Council) were absent.

#### 3 DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011

There were no declarations of interest received

#### 4 CONFIRMATION OF MINUTES OF MEETING HELD ON 5 MARCH 2014

**RESOLVED** The Minutes of the Joint Cycleway Group meeting held on 5 March 2014 were confirmed as a true and accurate record subject to noting the following correction;

Further to minute number 3 of the meeting held on 5 March 2014, to receive update from South Gloucestershire Council's Urban Designer, Major Sites Team;

*I have one amendment to make, please. I did not say that £300,000 has been secured for off site cycle improvements at the meeting. There are a range of sustainable travel contributions arising from both the Peg Hill and Heron Land applications. The Heron Land Sec 106 Agreement does specifically allocate £82, 210 to help implement the pedestrian and cycling recommendations in its study. The Peg Hill Sec 106 provides £10,000 for improvements to*

*pedestrian and cycle facilities. A further small sum of around £10 -12,000 may be forthcoming from the remaining site within the north Yate new neighbourhood.'*

## 5 UPDATE FROM REPRESENTATIVES FROM SOUTH GLOUCESTERSHIRE COUNCIL

### (a) Yate Transport Study

The Yate Transport Study is now in draft format and is about to be presented to the South Gloucestershire Council Planning Transport Strategic Environment Committee (PTSE) in Autumn 2015.

When the draft Yate Transport Study is approved by PTSE it will be forwarded to interested partners (including Yate Town Council and the Joint Cycleways Group) for comment and a meeting will be arranged with elected members and Yate Town Council to agree priorities.

### (b) Abbotswood Cycle Route

A consultation has taken place in respect of the planned Abbotswood Cycle route to link the Yate Spur through to Yate centre. Several objections have been made to the planned route. A report is to be presented to PTSE on 30 September 2014 which will include feedback from the consultation.

### (c) Yate Spur

- Money is available to start works on the island at Westerleigh Road;
- Next stage is to reach Westerleigh Village;
- Discussions for the next stage towards Yate are in progress and likely to look at design and planning for 2015/16;
- Early stage bids for 2016/17 are being considered.

### (d) Cinema Development

A budget of £112,000 has been agreed to provide pedestrian and cycling provision within 800m of the site plus adjustments to the highway to allow access to the development. The requirements made by South Gloucestershire Council District Committee were not as extensive as those requested by Planning Officers in the Design and Access statement.

**RESOLVED** Correspondence to be sent to South Gloucestershire Council expressing the extreme disappointment of the Joint Parish Cycleway Group that the Design and Access statement in respect of cycling and pedestrian provision within the vicinity of the new Cinema Development had been downgraded from that suggested by the Planning Officers.

## 6 ROAD MARKINGS

Information was received that the cycle path road markings along Cotswold Way are at times confusing and dangerous (where the cycle path meets a bus land and abruptly stops):

**RESOLVED** South Gloucestershire Council Road Safety Team to be advised that representatives of the Joint Parishes Cycleway Group would gladly attend a site meeting to discuss further.

**7 HIGHFIELD ROAD – FOOTPATH TO YATE**

Monies are available via the Local Sustainable Transport Fund (LSTF) to upgrade the path from Highfield Road to Yate, however no progress has been made to date.

**RESOVLED** Correspondence to be sent to the South Gloucestershire Council LSTF Officer to ascertain when work will commence.

**8 PUCKLECHURCH TO SHORTWOOD CYCLE PATH**

Information was received that the Pucklechurch to Shortwood Cyclepath is progressing and work is to start late autumn 2014.

**9 FESTIVAL RIDES 2014**

A report in respect of the Festival Rides 2014 event was received. (Appendix 1).

**RESOLVED**

- A payment of £35 to be paid to cover the refreshments for the event;
- Thanks to be extended to Bob Keen for all his hard work in respect of the Festival Rides event.

**10 OPPORTUNITY FOR AN EVENT**

It was noted that the Sodbury Sportif attracted over 1,000 participants this year. It was suggested that when the Yate Spur is finally completed and ready to be launched an approach could be made to the Sodbury Sportif Committee and the Rotary Club to hold a special event, possibly inviting a celebrity to attend to officially open the spur.

**RESOLVED** This item to be kept on the agenda for review.

**11 DATE OF NEXT MEETING**

It was **RESOLVED** that the next meeting of the Joint Parishes Cycleway Group to be held in the second quarter of 2015. Date to be set.

\\shared\Joint Parishes Cycleways\Minutes\2013\Joint Cycleway Group Minutes 22.09.14\JA

**Working together – Dodington Parish Council, Pucklechurch Parish Council, Sodbury Town Council, South Gloucestershire Council, Westerleigh Parish Council and Yate Town Council**

**Julia Alden, Clerk to the Joint Cycleway Group  
Poole Court, Poole Court Drive, Yate, South Gloucestershire, BS37 5PP  
Tel: 01454 866506 Fax: 01454 866514 email: julia.alden@southglos.gov.uk**

## Friends of Kingsgate Park

### Minutes of the Meeting - Monday 2nd September 7.30pm @ The Pop Inn Cafe, Yate.

**Present:** Mike Pearce, Phil Jones (YTC) Mary Nolan, Mike Garrett, Alan Glass, Kelvin & Janet Alvis, Gerry Bartholomew, John Ford, Barbara Davies, Sam Brady, Victoria Wingrove, Pauline Sealey, Judith Cameron

**Apologies:** Cindy Garrett, Jan Glass, Jeff Harper, PC Baynham.

**Previous Minutes:** Received and agreed as accurate.

**Kingsgate Park consultation:** PJ noted the consultation had closed and resulted in an 86 Yes vote to ban fishing within the park and a 51 No vote. The Yes vote was carried and formal 'No Fishing' signs will be put in place. PJ noted with interest, the results of one question on the consultation - Do You Fish? with a sub-question Fishing should remain banned? 12 people who fish, voted for the ban.

**Management plan & future vision:** A draft copy of the vision for 2015-2020 was handed out. This will be put before YTC at the end of September and may be put before the full Council at the end of the year. Comments requested by 22 September to YTC.

**Kingsgate Park Café/Kiosk consultation/Funding:** This project will be dependent upon funding through Grants etc., possibly funding over 2-3years. PJ noted the cafe project is top of the list and again comments to YTC before 22 September. The consultation showed a location close to the play area with toilets included to be the most preferred. Grants in the region of £90K will be needed. JC has asked a lady if she is interested in taking this on, PJ noted there would be help from YTC regarding filling in of forms etc.

**Disabled Parking Bays:** An area has been identified where 5 disabled parking bays could be provided, just inside the Elmwood entrance to the left. However, it was agreed these parking bays should not go beyond the existing tree on this grass area.

**Friends working activities in the Park:** PJ asked the friends if they would be interested in getting more involved with work within the park, log edging the coppice trail etc. The general consensus was yes. PJ also noted the trail through the park has been included in the Vision. Wildflower seeds can be sown under the canopy. The Heritage Map Poster Case location needs to be discussed.

**YTC works report:** PJ noted the log seat has been relocated to a more suitable position in the open close to the water feature and that it has been well used throughout the holiday period.

Gates will be installed into the play area.

A new tarmac path has been installed leading from the Sunningdale entrance towards the play area. There was a well worn path across the grass showing great use of this shortcut. Repairs to other areas have also been carried out.

A new recycling bin will be installed within the play area, including cans, bottles and general waste. This will be monitored to show its usefulness.

**Fencing work:** JC noted fencing behind the feeder pond for the water feature was in a bad state of repair. She had reported this to PJ beforehand and was pleased to hear repairs were in hand. She also reported having spoken to PC 'Harry Baynham regarding the rough sleeper comment made by Cllr Mike Robbins at another meeting. Harry agreed to extra patrols by the Police to make sure this was not happening within the park. PJ reported the staff had not found evidence of anyone rough sleeping and that they would continue to be observant.

**Geo Cache:** MP asked if the geo cache had been put in place. PJ noted it had been placed in the notice board by the play area. MG noted several Councils had banned them. PJ noted it was being monitored.

**CommandoFit Bootcamp:** Jeff Harper brought this to the attention of JC. PJ noted YTC was aware of this person, the business has Public Liability Insurance and has permission to use the park. This activity is being monitored.

**Any Other business:**

- o **Website:** MP apologised to VW for not including this on the main agenda. VW noted it is up and running. She agreed to create a Facebook page for the group also. She will also add links from the website to this. She has also changed the colouring of the font on the front page as this was difficult to read.
- o **Grant Application:** JC noted this had been successful and the group had been awarded up to £400. She asked how many friends would attend the presentation evening at Poole Court on 29 September at 7pm. Six people agreed to attend. The money will be used to cover Insurance renewal premiums and costs incurred for the Christmas Carol event and any other costs incurred throughout the year.
- o **In Bloom Neighbourhood Award:** JC noted she will be travelling to Trowbridge on 18 September for the presentation event. There will also be a presentation evening for all the Neighbourhoods entered locally on Thursday 25 September at Poole Court. She asked how many would attend, again six people agreed with a possibility of a couple more after checking their diaries.
- o AG noted some of the fence rails in the vicinity of the Sunningdale entrance are rotten. PJ will look into this.
- o The gate from the pub into the park is being monitored to ensure it is being locked at the appropriate time.
- o MP thanked MG for all the work he has carried out on the cafe/kiosk project.
- o MN noted Joyce Hopton was not impressed because additional car parking at the Elmwood entrance had not come to fruition. It was also noted the Police has taken back the cones used by the residents of this road to prevent cars being parked across their driveways etc.
- o Fines for those who do not pick up after their dogs was discussed, however logistics does not make it feasible.
- o AG noted a family with a vicious dog had been asked to leave the park by his son. They did leave and PC Baynham has been advised of this incident.

The meeting closed at 8.30pm.

Signed.....

Dated.....