



Yate Town Council Environment and Community Committee

13th January 2021

You are invited to attend a meeting of the **Environment and Community Committee** of **Yate Town Council** to be held remotely via Zoom on **Tuesday 19th January 2021** between 6.30pm – 8.00pm for the purpose of transacting the business set out in the agenda below.

Join Zoom Meeting

<https://zoom.us/j/97289839481?pwd=UFVGa0luNTdFbkRGeWwwS0t3U0N3UT09>

Meeting ID: 972 8983 9481 - Passcode: 132965 - Mobile 01314601196

Hayley Townsend
Town Clerk

Agenda

In the exercise of Council functions, Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivering services under the public sector Equality Duty and Equality Act 2010.

1. Apologies for Absence
2. Declarations of Interest under the Localism Act 2011

Members who consider that they have an interest are asked to: (a) State the item number in which they have an interest, (b) The nature of the interest, (c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest.



3. To Receive Any Requests for Dispensations
4. Public Participation Session with Respect to Items on the Agenda
5. To Receive and Approve the Minutes for the Environment and Community Meeting Held on 10 November 2020 (copy herewith).
6. To Consider the Following Items on the Clerk's Report:

Item 1 Town Centre

- 1/1 Town Centre Strategy Group
- 1/2 Shopping Centre Car Park Queues, McDonalds

Item 2 Town Council Facilities

- 2/1 Estates Manager's Report
- 2/2 Armadillo - Venues Operations Officer's Report
- 2/3 Yate & District Heritage Centre Officer's Report
- 2/4 Pop Inn Cafe Report
- 2/5 Defibrillators
- 2/6 Bee Hives & Open Spaces
- 2/7 Brinsham Park – Ice Cream Tender

Item 3 South Gloucestershire Open Spaces

Item 4 Sub Committees & Working Groups

- 4/1 Events Sub-Committee
- 4/2 Public Rights of Way
- 4/3 Yate Ageing Better, Health & Wellbeing
- 4/4 Allotments Sub Committee

Item 5 Joint Committees

- 5/1 Joint Parish Consultative Committee

Item 6 Reports from Outside Bodies

Item 7 Consultations

- 7/1 Current Consultations
- 7/2 Urgent Consultation
- 7/3 Consultation Responses



- | | |
|----------------|---|
| Item 8 | Youth
8/1 LPW Youth Provision
8/2 Wider Area Provision |
| Item 9 | Town Twinning |
| Item 10 | Carbon Net Zero Commitment |
| Item 11 | Graffiti & Litter |
| Item 12 | Mayor's Cadet |
| Item 13 | Licensing Request |
| Item 14 | Outstanding Items |
| Item 15 | Confidential Items
15/1 Yate Heritage Storage |
| Item 16 | Considerations of Impact of decision on Climate and Waste |



Yate Town Council

Environment and Community Committee

19th January 2021

Clerk's Report

Item 1. Town Centre

1.1 Yate Town Centre Strategy Group

To **NOTE** that the next update is due to be circulated to members of the group in March 2021.

1.2 Shopping Centre Car Park Queues, McDonalds

This was discussed at length at Planning and Transportation Committee on 12th January 2021 and it has been resolved that the Town Council to continue to pursue a resolution to this serious problem and write again to South Gloucestershire Council, McDonalds and the Shopping Centre manager.

Item 2. Town Council Facilities (Including Parks, Play Areas, Properties, Assets and Facilities)

2.1 Estates Manager's Report

To receive the Estates Manager's report. (Appendix 1)

2.2 Armadillo Venues Operations Officer's Report

To receive the Venues Operations Officer's report (Appendix 2).

To **NOTE** the following service updates, in response to the UK Government lockdown announcement on 4th January 2021 (circulated by email):

- The community building remains available to hire to groups/services on the [UK Government exemption list](#)
- Existing hirers have moved provision online and will contact the team when they wish to return;



- Hospitality facilities e.g café, kitchen, cinema – remain closed/ not available for hire;
- Youth Services will operate in **RED** readiness. Following guidance released by the [National Youth Agency](#), the service plan permits the following activities, subject to covid secure venue, risk assessment and action plan:
 - Online and digital youth services (Zoom);
 - Detached/outdoor local youth services;
 - 1:1 sessions with high-need young people/ triage support (indoors);
 - Small group work session indoors with high need young people (consistent with guidance and capacity limits).
- The new Armadillo Youth timetable commenced on 11th January; details were circulated to all members on 7th January;
- The police have been notified of available provision;
- Update regarding bicycle storage (E&C Committee of 9th July 2019), facilities and venue use have been reviewed and at this time, no further bicycle storage is required.

2.3 Yate and District Heritage Centre Officer's Report

- a) To receive the Heritage Officer's report (Appendix 3).

To **NOTE** the following service updates, in response to the UK Government lockdown announcement on 4th January 2021 (circulated by email), the following services remain open (online):

- Digital lectures;
- Digital archive requests;
- Loans boxes - a number were collected on Monday ahead of school closures, this service will remain in place for schools that are open to key worker children;
- Schools Zoom Q&A sessions;
- Digital education packs.

- b) To **RECEIVE** officer report South Gloucestershire Indian Stories (Appendix 3a) a project proposal in lieu of the postponed This Is Your Heritage Project.

The Environment and Community Committee to consider:

- a. agreeing in principle for Yate Heritage Centre to be involved in South Gloucestershire Indian Stories Partnership project, in lieu of the postponed This Is Your Heritage Project;
- b. granting delegated powers to the Town Clerk in consultation with members involved in the This is Your Heritage project (Councillors Gawn, Kirby and Willmore), to:



- i. progress the Indian Stories project;
- ii. agree the detail of the Town Council's involvement and;
- iii. to sign a partnership agreement with South Gloucestershire Council.

- c) To receive confidential update in respect of Tudor Cottage, to be received under item 15 Confidential Items.

2.4 Pop Inn Café

To **NOTE** that MAF (Member Awarded Funding) of £950.00 from South Gloucestershire Councillors Mike Drew and John Gawn, has been received and counter extension works have now been completed.

To receive the Venues Operations Officer's report (Appendix 4).

2.5 Defibrillators

To **NOTE**:

- Phase 1 is now complete with AED's installed at:
 - Kingsgate Park at the Elmwood entrance;
 - Sunnyside;
 - the Armadillo;
 - Poole Court.
- All defibrillators have been registered with South West Ambulance;
- A photograph and press release was circulated to local press and published on social medias to celebrate;
- AED awareness sessions will be organised once COVID19 allows for these.

To further **NOTE**:

- A report on phase 2 of the AED's was received at the Environment and Community meeting on 9 July 2019. The Yate Town Council sites to progress were agreed as:
 - Yate and District Heritage Centre, (on the wall by main entrance, power supply on site);
 - Brinsham Park (adjacent to noticeboard by car park);
 - Parish Hall, (external wall near to main entrance, power supply on site);
- YOSC has an AED located behind the bar however if the bar is closed it is not accessible. It is not advised to locate an AED within a locked site. Should a



further AED be installed at YOSC this would need to be considered along with power supply and ownership of any potential location;

- The remaining figure in the budget for this project is £8,263.67

To discuss and agree next steps for 'Phase 2', including:

- a) To progress any AED purchases as existing installations recommended by South Western Ambulance ('Powerheart G5 AED Semi-Automatic Package' in a locked box);
- b) Order of priority for identified locations;
- c) Funding to procure defibs (around £1,780.00 per unit);
- d) Project timeline.

2.6 Bee Hives and Open Spaces

To **NOTE**:

- Following the resolution at E&C 21st January 2020:

It was RESOLVED that further investigations be made with the Bee Keepers Association to find suitable spots. Suggestions so far are Yate Common, top of Millside and any areas away from play areas or schools.

The Community Projects Manager has been exploring the possibility of installing bee hives at some of our open spaces to support and promote the wild life amongst the Town;

- Contact was made with the 'Regional Beekeeper's Association' to seek advice on community beekeeping, including training and risk assessing. After initially considering our interest in possible beekeeper training, the following response was received from the Association:

"Our branch committee met this evening and discussed your question regarding a focussed course. While we welcome beekeepers with many different approaches to our branch, we are strong advocates of responsible beekeeping. The committee felt strongly that keeping bees in green spaces and parks within a town would be irresponsible, both from the perspective of other users of these areas and the safety of the bees themselves with the high likelihood of vandalism.

It's not therefore an approach we could support in any way.

We recommend that if the town council wants to encourage bees in the area, policies such as bee friendly planting and a reduction in mowing are the way to approach it.

Please bear in mind that there is not a shortage of honey bees in our area, but it is the forage that is lacking in many cases.



If you want to discuss the matter further, our President is a very experienced beekeeper who would be willing to discuss these points in greater depth on the telephone.

Please let me know if this would be helpful and I can arrange a call with her for you.”

- Contact has now been made with the Senior Environmental and Climate Change Officer at South Gloucestershire Council, to find out about any local schemes we could learn from. A response is awaited.

To agree way forward including:

- a) Do Members wish to progress a project to install beehives within Yate?
- b) Identifying possible locations to explore installation;
- c) Funding to progress project;
- d) Project timeline.

2.7 Brinsham Park – Ice Cream Tender

It has previously been agreed to introduce an ice cream van at Brinsham Park, the tender process was deferred in 2020 due to the outbreak of COVID-19 with a view to revisiting again in time for the 2021 season.

To consider if the tender process should be deferred until early 2022 due to current uncertainty.

Item 3. South Gloucestershire Council Open Spaces

Items included on outstanding list to be received under item 15.

Item 4. Sub-Committees and Working Groups Responsible to the Environment and Community Committee

4.1 Events Sub-Committee

To receive minutes of the Events Sub Committee meeting which took place on Tuesday 12 January 2021. (Appendix 5)

4.2 Public Rights of Way, Commons and Greens Sub-Committee

To receive any information.

4.3 Yate Ageing Better, Health and Wellbeing Sub-Committee

To **NOTE** the next meeting of Yate Ageing Better, Health and Wellbeing Sub-Committee is due to take place 14 January 2021, 10am-11am via Zoom.



4.4 Allotments Sub-Committee

To **NOTE** that:

- further to Minute No. 229/2c of the Full Council meeting held on 5th January 2021, Councillors Tony Davis, John Gawn, Cheryl Kirby, Alan Monaghan and Chris Willmore will serve on the Allotments Sub-Committee. An approach will also be made to x2 local people to enquire whether they wish to be co-opted onto the Sub-Committee.
- further to an informal meeting about kick starting the project held on 11th January 2021;
 - o the Priorities and Scrutiny Sub-Committee meeting taking place on 18th January will be asked to include the Allotments project in the Town Council work plan;
 - o Councillors Tony Davis, Cheryl Kirby and the Estates Manager will be approaching Abbotswood Action to talk about their ideas and aspirations for allotments in the local area;
 - o the Allotments Sub-Committee will:
 - revisit the draft rules drawn up previously and review matters of detail;
 - consider if any action is required, further to the planning consent for hard standing, boundary fence and gates granted in April 2016;
 - bring forward proposals to Full Council.

Item 5. Joint Committees

5.1 Joint Parish Consultative Committee

To receive any update.

Item 6. Reports from Representatives on Outside Bodies

To **NOTE** minutes received from outside bodies were previously circulated to Members with a request to advise if they wish to discuss matters contained therein. (Appendix 6)

Item 7. Consultations

7.1 Current Consultations

- a) South Gloucestershire Council
Consulting on the decommissioning proposals for the Family Group Conference Service.



Consultation Link [Consultation Homepage - Family Group Conference Service Decommissioning Proposals - South Gloucestershire Online Consultations](#)

Closing date for comment 1st March 2021

7.2 Urgent Consultations

To receive any urgent consultations.

7.3 Consultation Responses

No responses to report.

Item 8. Youth

8.1 LPW Provision

To **NOTE** that:

- A Zoom meeting took place on 7th January 2021 between the Community Projects Manager and a representative of LPW (Learning Partnership West to discuss ongoing provision (Appendix 7);
- the next quarterly monitoring report was received by the Community Projects Manager 11th January 2021 and will be circulated to this committee via email;
- LPW continue to promote their service via the following platforms:

Instagram - [@yateyouth Click here](#)

Facebook- www.facebook.com/yateyouth

Youtube- [Click here](#)

8.2 Wider Area Youth Provision

To **NOTE**:

- We have received an enquiry from a representative of FACE (Foundation for Active Community Engagement), who currently leads on youth provision in Frampton Cotterell;
- FACE are interested in leading on the youth provision for the 2021-22 year for Frampton Cotterell Parish Council and have written the use of the URBIE into their offer;
- They understand that we are busy with URBIE bookings but would be able to coordinate around existing bookings should they be given the contract;



- Their Youth Lead would like to show Councillors of their parish the URBIE and demonstrate its uses in late January, by engaging young people out in the community and have asked if they could borrow it for an evening to do this;
- The Youth Lead has operated/led work on the URBIE on numerous occasions in the past and is looking to strengthen relationships between town village youth provision this side of South Gloucestershire.

To discuss and agree whether FACE can borrow the URBIE for an evening at no charge by waiving usual charges. For insurance purposes they would need to complete membership paperwork. (NB: fees payable are normally £25.80 (annual membership fee), £350 deposit and £56.52 sessional cost per 4 hours). Council may also wish to insist on FACE paying insurance excess in the event there is a road accident.

Alternatively, LPW could be asked to visit Frampton Cotterell during one of the YTC existing detached sessions (for 1 hour, on a less busy day may be appropriate), meeting the FACE representative on site. This would avoid any fees needing to be paid up front by FACE and expedite the request. To receive comments.

Item 9. Town Twinning

To receive any update from Councillor Karl Tomasin following recent email exchange with the Bergermiester of Bad Salzdetfurth.

Item 10. Carbon Net Zero Commitment

To **NOTE** the following:

- An application was made to Salix Finance for the UK Government Low Carbon Skills Fund, to engage specialist and expert advice to identify and develop energy efficiency and low carbon heat upgrade projects for non-domestic buildings.

Unfortunately the Town Council application was not accepted due to the overwhelming number of applications to the scheme, other applicants were further ahead in the process of decarbonisation, Salix provided feedback and examples of successful applications, this feedback was circulated to the project steering group.

Salix are very interested in working with the Town Council; they will forward information on other decarbonisation funding opportunities, networking opportunities, grants and loan schemes and have offered support with applications, there will be future funds announced at a later date.



Officers have offered the project steering group a meeting to discuss decarbonisation priorities going forward, a response is awaited.

- Following consultation with Avon Wildlife Trust, officer recommendations for a Wildflower area around the Multi Activity Building (MAB) at YOSC were accepted by YOSC Ltd;
- New North Yate Community Building – decarbonisation costings for both feasibility building options, including the option for Passivhaus standards are awaited from South Glos Council officers. South Glos have agreed the new building needs to meet SGC Zero Carbon commitment, SGC officers have approached their environmental team to enquire into additional funding to support the projects zero carbon aims;
- Mercia, the Town Council current energy supplier has offer the Town Council a new product as follows; this new product will not amend or affect the current energy contract:

Your current product – Pure Green

The current “Pure Green” electricity product is made up of a combination of REGO’s sourced from the wholesale market as well as REGO’s sourced from a generator or technology directly contracted with TGP. Regardless of whether they are purchased from the wholesale market or from TGP generation, all REGO’s are purchased from generators that are 100% renewable including solar, wind and hydro. This option will continue.

New Product – Your Green

Our new “Your Green” electricity product ensures that ALL REGO’s are sourced from a generator or technology directly contracted with TGP. This ensures that 100% of the REGO’s are purchased along with the associated generation. The sources remain solely wind, solar, and hydro. We believe this provides increased traceability, transparency and reduces the perception of ‘greenwashing’ sometimes associated with REGO backed electricity. (Leah has raised this question previously)

Reporting

The new product provides no additional benefit in terms of reporting. Being supplied with either “Pure Green” or “Your Green” allows you to report zero emissions for electricity under the GHG Protocol Corporate Standards, Scope 2 as the electricity can be matched to Renewable Energy Guarantee of Origin (REGO) certificates.

Cost

The new product will cost an extra £28 per year across your electricity portfolio, as per below.



Current "Pure Green" rate (p/kWh)	Pure Green Annual Cost	"Your Green" Rate (p/kWh)	Annual "Your Green" Cost	Potential Total Annual Costs
0.075	£103	0.02	£28	£131

A decision to accept the offer of this new project is awaited from members of Finance and Governance and Net Zero Carbon Project Steering Group. The deadline for acceptance of the new product is 15th January 2021. To receive outcome.

- Abbotswood play area phase 3 and Millside Play projects are considering installation of bug hotels and other wildlife encouraging features to support biodiversity;
- Any works to be undertaken at the YMCA to be done with consideration to energy saving lighting and refurbishment of existing equipment before purchasing new.

To **NOTE** the following actions are ongoing from the previous meeting:

- There has been a reduction in staff travel and council energy use as council buildings remain closed due to Covid-19;
- There has been a reduction in food waste, plastic use, paper use and municipal waste due to the closure of buildings and projects.

Item 11. Graffiti and Litter

To **NOTE** the graffiti removal service was due to restart in January 2021, however due to the national lockdown 3, the service to residential premises will continue to be suspended until further notice. However, utility cabinets that are listed will have graffiti removed as part of the Estates Site Cleaner's works schedules throughout January. To **RECEIVE** a further update at the meeting.

Item 12. Mayor's Cadet

To **NOTE** matters pertaining to the implementation of the Mayor's Cadet Scheme have been put on hold until the current COVID-19 restrictions are lifted.



Item 13. Licensing Requests

Morrisons Application for Variation

- a) To receive decision notice from South Gloucestershire Council. (Appendix 8);
- b) To **NOTE** a meeting with representatives from Morrisons (via Zoom) is in the process of being arranged.

Item 14. Outstanding Items

To **NOTE** status of pending log (Appendix 9).

Item 15. Confidential Items

Each Councillor present shall declare that there are no other persons present who are not entitled to be (hearing or seeing), and/or recording the meeting.

That in view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.

15.1.Heritage Centre Storage

15.1 Item 3.3 b To receive confidential update in respect of Tudor Cottage (Confidential Appendix 10)

Item 16. Consideration of Impact of Decision on Climate and Waste

To consider if there are any impacts on climate and waste following decisions taken by the Committee during this meeting.